

PORT WASHINGTON POLICE DEPARTMENT



ANNUAL REPORT

2014

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Kevin Hingiss, Chief



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April, 2015

MEMO TO: Police & Fire Commission

FROM: Kevin Hingiss, Chief

SUBJECT: 2014 ANNUAL REPORT

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2014, through December 31, 2014, is hereby submitted for your review.

Throughout 2014 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment. We began running the Wisconsin TraCS System to issue citations and traffic warnings. Much of the information is automatically filled in eliminating manual entry by officers. The warnings and citations are then printed by the officer in the squad car.

The department has had at its disposal a Yamaha scooter, which is used for various types of patrol especially in the lakefront area, compliments of Yamaha of Port Washington, Inc. A Can-Am ATV was loaned to the department for summer beach patrol by Cedar Creek Motor Sports.

The police motorcycle patrol was re-instituted with the assistance of a state grant, enabling us to outfit our 2007 Harley Davidson motorcycle with a Panasonic Toughbook computer and printer. We also upgraded emergency lighting for increased visibility/safety. The police motorcycle is used for special events, escorts, funerals, and traffic enforcement. The motorcycle also offers a special benefit of being able to patrol the city bike path. Officer Daniel Wolff is specially trained in motorcycle operation through Northwestern University and receives refresher training annually.

In 2014, the Port Washington Lions Club generously donated funds for Green Bay Packer football cards for distribution to the children in the community. The Packer football card program continues to be very popular with the children. Unfortunately, the Milwaukee Brewers did not offer a baseball card program in 2013 or 2014. We also offered two "Ride to School in a Patrol Car" certificates for various fund-raising events.

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community. Through the Wisconsin TraCS System, citations issued by officers are automatically transmitted to municipal court and to WI Department of Transportation for processing.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue. In an effort to strengthen police-student relationships, in 2013 the department assigned an officer part-time to serve as a School Resource Officer (SRO) with the Port Washington/Saukville School District. The SRO's mission is to build working relationships with students, faculty, administration, and parents; address on-site security; combat school violence; and serve as a positive role model for the students. We resumed hosting the Hunter Safety Education Course in 2014.

We are slowly building on a more formalized crime prevention program. Our mission is twofold: to promote citizen participation in the reduction and prevention of crime through education, as well as to provide educational and safety-related programs based on community needs. Officer Steven Footit has been gathering material and ideas and received training through the Southern Police Institute in crime prevention through environmental design as well as training through the Wisconsin Crime Prevention Practitioners (WCPPA).

Eric Leet voluntarily resigned his position as Lieutenant, returning to patrol. Kurt Knowski was promoted to Lieutenant effective April 1, 2014.

We continue to update our Accreditation files to keep them in compliance with accreditation standards. The Port Washington Police Dept. was initially accredited by the Wisconsin Law Enforcement Accreditation Group in July 2010. Re-accreditation took place in September 2013.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

OUR MISSION

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

VALUE STATEMENT

**TO ACHIEVE THIS MISSION,
WE COMMIT TO THESE SPECIFIC VALUES:**

Human life above anything else
Community opinion and response
Courtesy, compassion and respect
Problem Solving
Teamwork
Integrity

ADMINISTRATION AND PERSONNEL

BOARD OF POLICE AND FIRE COMMISSIONERS

Rick Nelson (Chair)
 Terry Tietyen (Secretary)
 Bruce Becker*
 Martin Becker (Vice Chair)
 William Malchow
 Patty Ruth

**Mr. Bruce Becker passed away March 6, 2014.*

POLICE DEPARTMENT

ADMINISTRATION	APPOINTED	PROMOTED	RECLASSIFIED
Chief Kevin Hingiss	03-13-84	08-01-94 (Sergeant) 01-01-12 (Chief)	4-9-07 (Lieutenant)
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Capt. Michael Davel	09-10-93	12-05-96 (Sergeant) 01-01-12 (Captain)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Craig Czarnecki	03-22-91	12-1-12 (Lieutenant)	
Lt. Kurt Knowski	03-17-00	04-01-14 (Lieutenant)	

OFFICERS	APPOINTED
Officer Eric Schmeling	01-04-88
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09
Officer Eric Leet	01-10-94 (re-classified from Lt. 2-25-14)
Officer James Russell	07-31-12

**ADMINISTRATIVE
ASSISTANT**

Barb Roska

APPOINTED

02-24-96

RECORDS CLERKS (Full-Time)

Becki Hill
Shelly Heaslip
Annie Bialzik

APPOINTED

03-01-99
04-15-04
09-17-07

RECORDS MANAGER

Tammy Shepherd

APPOINTED

09-23-92 (Court Clerk)

RECLASSIFIED

1-1-11

SWORN PERSONNEL CHANGES

Present for duty December 31, 2013	19
Recruited during year	0
Separated from the service	0
Present for duty December 31, 2014	19

POLICE RESERVE UNIT

ADVISORS

Lt. Tom Barbuch

Officer Jerry Nye

POLICE RESERVE ACTIVITY

Membership

The Port Washington Police Reserves finished out the year with 13 active members. We picked up a couple of new members replacing those who resigned during the year. One of our members resigned after being hired for an LEO position. One of our members has been hired as a State Correctional Officer, but has remained active with the unit. New recruits are welcome and we are constantly looking for recruits who will be active members. We continue to monitor the participation of the members so that we have an active roster from which to fulfill requests for assistance.

Training

Internal training covered the topics of:

City familiarization

Handcuffing

Use of force

CPR and AED

Radio communications

Traffic control and direction

Crime Scene Processing

Professional Communication

Courtroom Procedures

Leadership and Team Building exercises

Officer Down

Scenario training was used to help put the training received to practical use. These scenarios involved the assistance of several officers from the department in addition to the advisors.

Events/Activities

1,087.50 hours of service were logged by the Reserve members. In addition to the training meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

Saturday Church Traffic @ St. Peters Catholic Church
Severe Weather Storm Spotters
Funeral – Traffic Direction
Assist County with Fire in Town of Belgium – Traffic Control
Kiss of Indulgence – Foot Patrol/Traffic Control
Miller Bike Ride for the Arts – Traffic Control
Main Street Program Street Festival – Foot Patrol
Memorial Day Parade – Traffic Control
Water Safety Event – Exhibit New Squad
PWHS Graduation – Traffic Control
Waddlepalooza Festival – Foot Patrol
July 4th Parade & Fireworks – Traffic Control
Port Fish Day – Traffic/Foot Patrol
Ice Bucket Challenge
PWHS Homecoming Parade – Traffic Control
PWHS Football games – Foot Patrol
Run from Concordia – Traffic Control
Scenic Shore 150 Bike Ride – Traffic Control
Range Training
Pumpkins in the Park – Traffic Control
Trick or Treat - Patrol
Car Show - Traffic Control
Municipal Court - Security
Bicycle Rodeo – Assist Officer running the course
Port Christmas Parade – Traffic Control
Police Department Open House
Ride Alongs with Officers
Reserve Bike Officers
Lakefront Life Ring Inspection

In addition, the unit provided assistance for activities in other communities:

Grafton Bicycle Race – Traffic/Crowd Control
Grafton Christmas parade – Traffic Control
Saukville Race – Traffic Control
Frebeka 5 run – Traffic Control

We also did some joint training with the Saukville Police Dept. Reserves

Recognition

We continued with our recognition program to “recognize exceptional work done by volunteers of the Port Washington Police Reserve Unit.” While the police advisors make the selections for award recipients, any police officer, reserve officer, or community member can recommend a reserve for their service. The following are the four types of awards that can be presented to members of the unit:

- Years of Service Award: For continuous years of service starting at 5 years and at increments of 5 years.
- Exceptional Community Service Award: For exceptional service to the community and/or the department.
- Exceptional Service Award: For exceptional service through self-motivation and self-initiation in conduct whose results improve or benefit the community, police department, or reserve unit.
- Exceptional Conduct Award: For reserves whose actions go above and beyond what is expected of a reserve officer; and as a result of those actions, greatly affects a positive outcome.

The following were the 2014 recipients:

YEARS OF SERVICE AWARD

Allen Bieber 15 years
Rick Loberger 5 years

EXCEPTIONAL SERVICE

Charlie Betka
Rick Loberger
Will Parzyszek
Doug Winquist

COMMUNITY SERVICE

Charlie Betka
Allen Bieber
Cory Birchbauer
Greg Boulanger
Michael Kolbach
Rick Loberger
Wes Parks
Will Parzyszek
Tricia Perry
Brandon Reel
Jordan Russell
Jim Ruth

Zachary Schultz
Doug Winkvist

REGULAR

Diane Jung – Head Crossing Guard

Lynn Didier

Kristen Andrews

Sandy Radloff

Judy Flom

Robert Byrne

Kathy Lambrecht

Charles Betka

ALTERNATES

Joan McGarty

Donna Stepaniak

Ruth Schneider

Gerald Wilde

JulieAnne Weinberger

Tricia Perry

Sandy Budreck

James Radloff

Greg Miller

OFFICER TRAINING

Chief Kevin Hingiss

CPR/AED recertification
 Missing Children: Dynamics & Response
 Spring Firearms Training
 Missing Children: Dynamics & Response Command Personnel
 Fall Range Training @ OZSO Outdoor Range
 Public Records and Open Meetings Laws, Waukesha Cty. Technical College

Capt. Michael Keller

Internal Affairs
 CPR/AED Recertification
 Spring Firearms Training
 FBI NAA WI Chapter Annual Retrainer
 Missing Children: Dynamics & Response First Responders
 FBI NAA Annual Training Conference – Philadelphia
 FBI NAA Fall Shoot, Waukesha Range
 Fall Range Training @ OZSO Outdoor Range

Capt. Michael Davel

Taser Instructor Certification
 CPR/AED Recertification
 Missing Children: Dynamics & Response
 Crisis Management & Executive Training
 Spring Firearms Training
 Supervisor's Role in Managing the Use of Force Incident
 48 Tenets of Officer Survival
 WI Police Leadership Summer Conference
 Fall Range Training @ OZSO Outdoor Range
 Public Records and Open Meetings Laws, Waukesha Cty. Technical College
 Intoximeter Recertification @ Cedarburg PD

Lt. Thomas Barbuch

In-service @ Waukesha Cty. Technical College
 Taser Recertification – PWPD
 CPR/AED Recertification
 Spring Firearms Training
 Distance Learning Supervisor Liability Online Course
 Missing Children: Dynamics & Response First Responders
 Active Shooter Training @ Cedarburg High School
 Fall Range Training @ OZSO Outdoor Range
 Recognizing and Understanding Mental Illness & Disorders
 Intoximeter Recertification @ Cedarburg PD

Lt. Craig Czarnecki

School of Police Staff & Command
CPR/AED Recertification
Taser Recertification – PWP
Instructor – Firearms recertification (Spring)
Missing Children: Dynamics & Response First Responders
Supervisor’s Role in Managing the Use of Force Incident
Active Shooter Training @ Cedarburg High School
Fall Range Training @ OZSO Outdoor Range
Recognizing and Understanding Mental Illness & Disorders
Intoximeter Recertification @ Cedarburg PD

Lt. Kurt Knowski

In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Instructor – Firearms Recertification (Spring)
Distance Learning Supervisor Liability Online Course
Missing Children: Dynamics & Response First Responders
Drug Recognition Expert Training (DRE)
Planning for a table top exercise with Ozaukee Emergency Management
Fall Range Training @ OZSO Outdoor Range
Recognizing and Understanding Mental Illness & Disorders
Intoximeter Recertification @ Cedarburg PD

Officer Eric Schmeling

In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Thomas Kajtna

WI Crime Alert Training for Law Enforcement Personnel
In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Active Shooter Training @ Cedarburg High School
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Thomas Schleg

WI Crime Alert Training for Law Enforcement Personnel
In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Active Shooter Training @ Cedarburg High School
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Steven Footit

Crime Prevention Through Environmental Design (Louisville KY)
In-service @ Waukesha Cty. Technical College
CPR/AED Recertification
Taser Recertification – PWP
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Active Shooter Training @ Cedarburg High School
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Matthew Keller

Taser Recertification – PWP
CPR/AED Recertification
In-service @ Waukesha Cty. Technical College
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Daniel Wolff

Advanced Roadside Impaired Driving Enforcement (ARIDE)
Taser Instructor Certification
CPR/AED Recertification
In-service @ Waukesha Cty. Technical College
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Active Shooter Training @ Cedarburg High School
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Christopher Erickson

WI Crime Alert Training for Law Enforcement Personnel
In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Kirstin Moertl

CPR/AED Recertification
Firearms Recertification
TraCS Training
Missing Children: Dynamics & Response First Responders
Taser Recertification – PWP
Fall Range Training @ OZSO Outdoor Range
Leadership in Police Organizations (Milwaukee PD)
Intoximeter Recertification @ Cedarburg PD

Officer Jason Bergin

WACOP Conference
In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Attorney General's Summit
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Jerry Nye

In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
CPR/AED Recertification
Spring Firearms Training
Attorney General's Summit

Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Ryan Hurda

In-service @ Waukesha Cty. Technical College
CPR/AED Recertification
Taser Recertification – PWP
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer Eric Leet

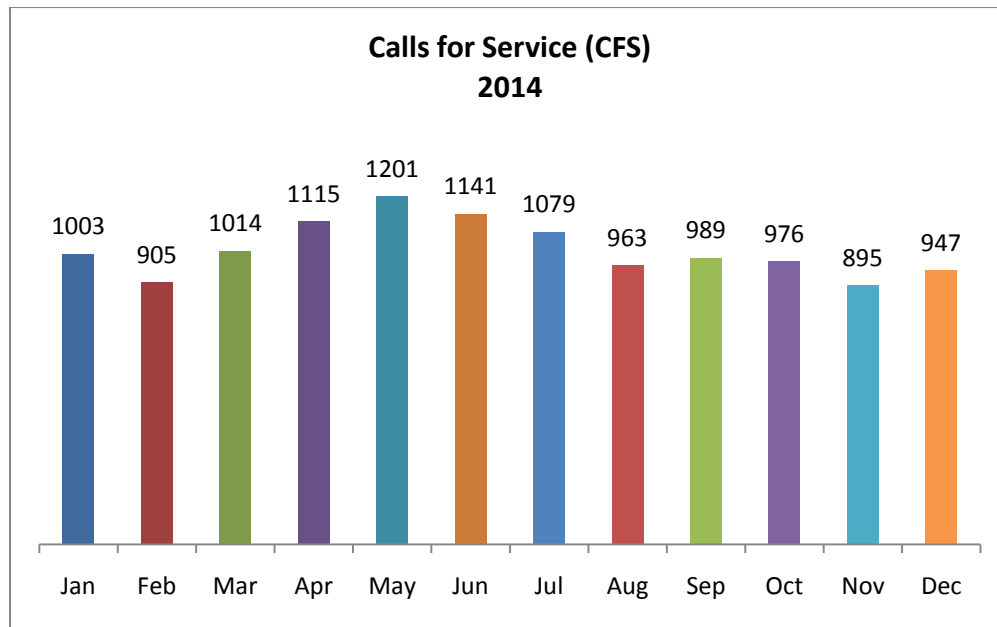
CPR/AED Recertification
In-service @ Waukesha Cty. Technical College
Taser Recertification – PWP
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Intoximeter Recertification @ Cedarburg PD

Officer James Russell

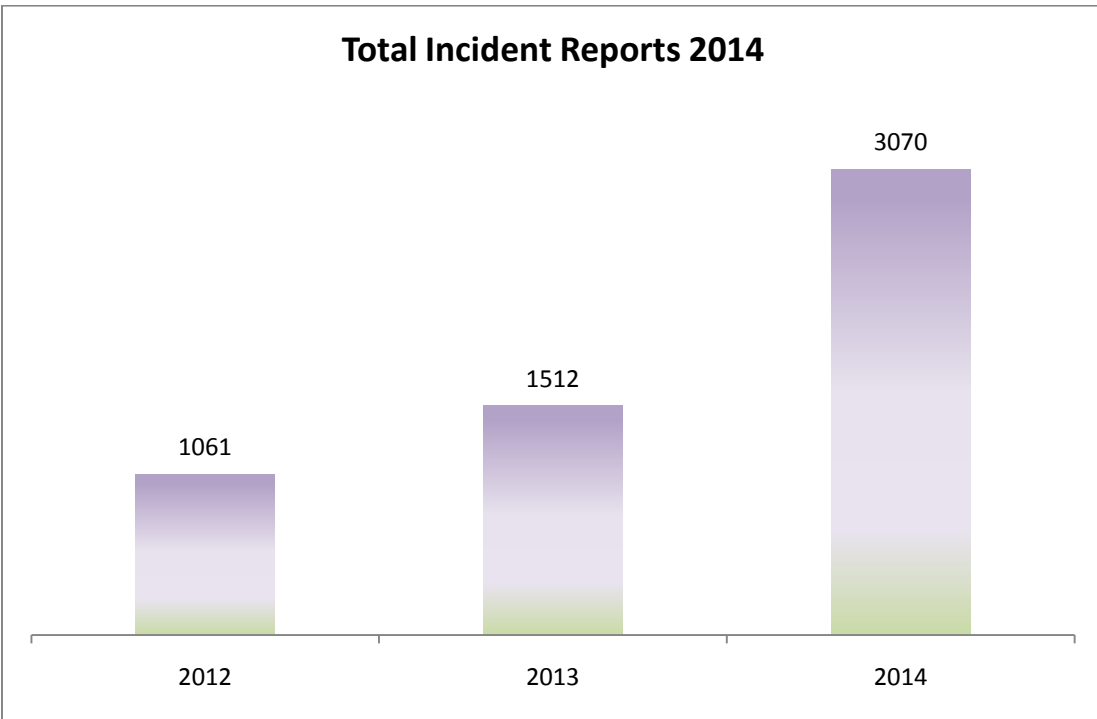
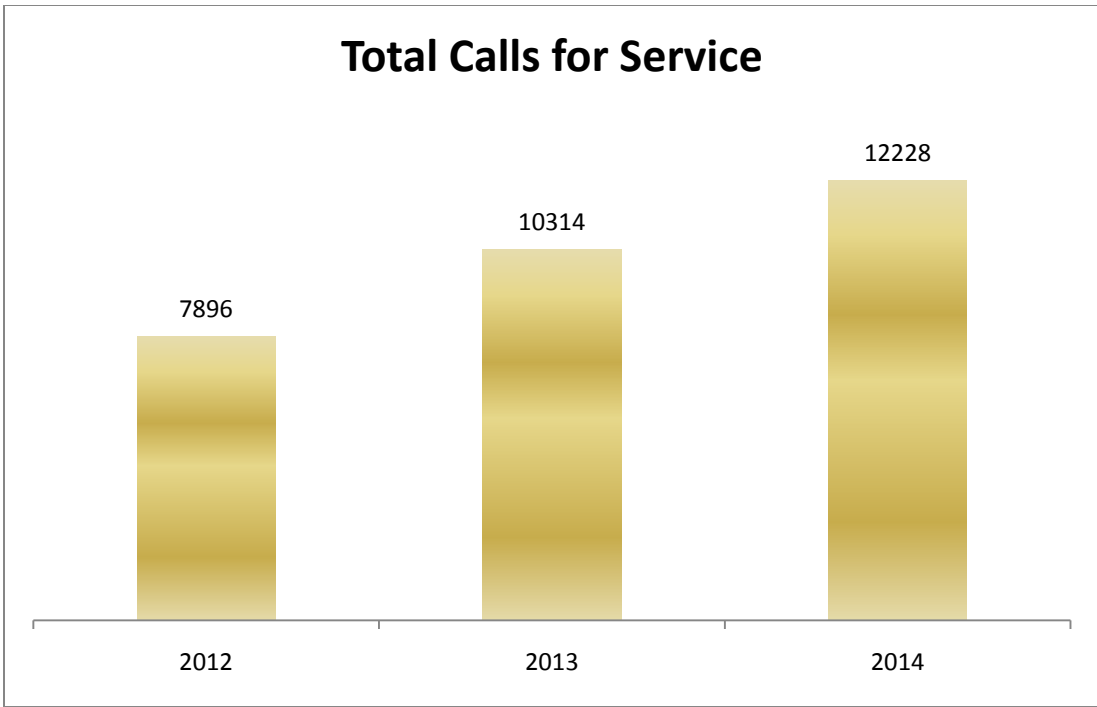
Introduction to Incident Command system ICS 100
CPR/AED Recertification
Taser Recertification – PWP
In-service @ Waukesha Cty. Technical College
Spring Firearms Training
Missing Children: Dynamics & Response First Responders
Fall Range Training @ OZSO Outdoor Range
Field Training Officer (FTO) @ Waukesha Cty. Technical College
Supervisor Liability Training Class FBI-LEEDA
Intoximeter Recertification @ Cedarburg PD

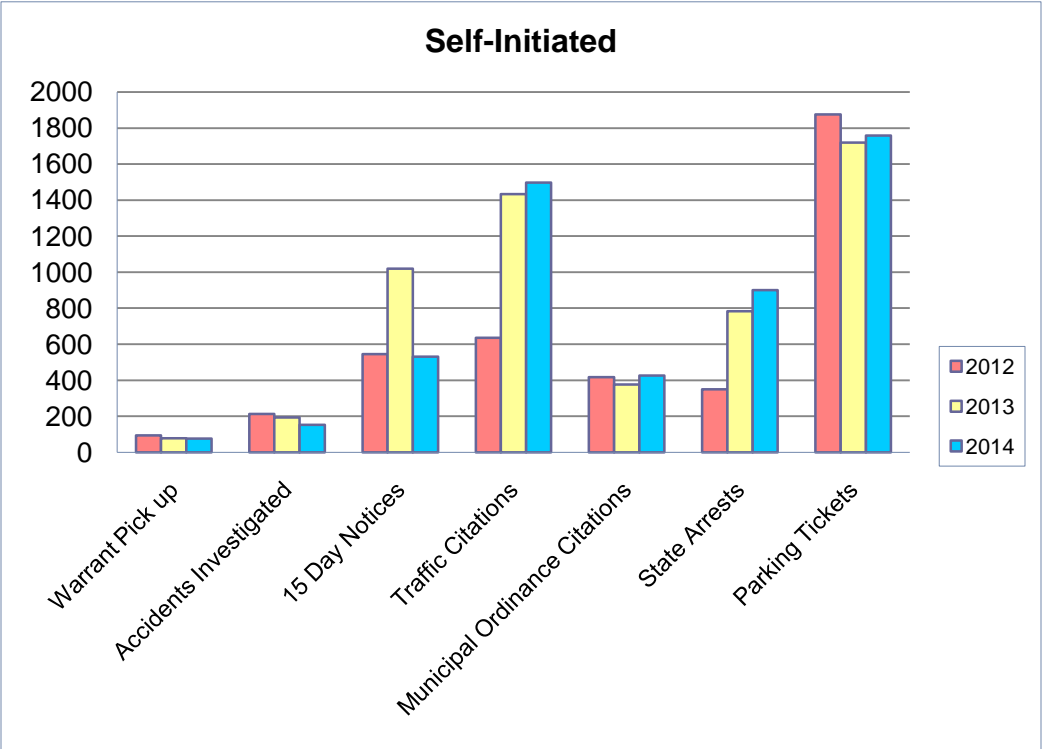
** The State of Wisconsin's training year is July 1st through June 30th.
The training listed is for calendar year 2014. Because of this difference, some officers' training records
may indicate either no In-service training for the year, or two sessions attended during the calendar year.*

OFFICER ACTIVITY

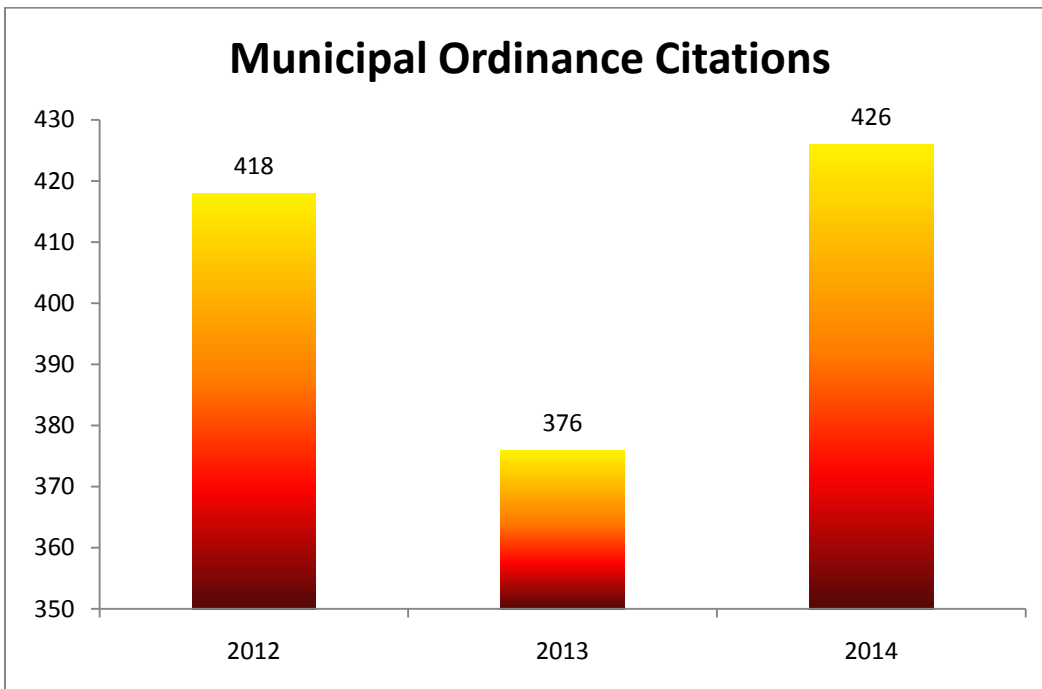
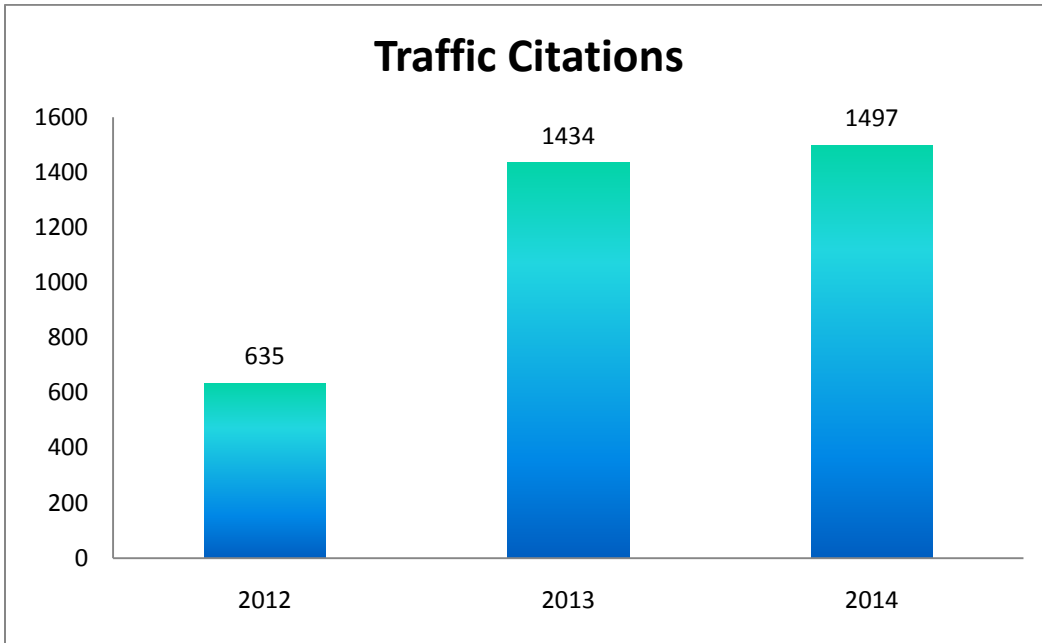


<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>	<i>Call For Service (CFS) Description</i>	<i># of Calls</i>
911 Hang Up/Open Line	89	Domestic Violence - Verbal	26	OAWI	1
911 Cellular Hang Up/Open Line	388	Domestic Violence - Physical	15	Open Door, Window etc	80
Abandoned Property	46	Emergency Detention(Chapter 51	9	Ordinance Violation	79
Assist a Citizen	389	Escape/Huber Walk-away	1	Parking Violation	219
Administrative	344	Field Interview/Interrogation	38	Secure/Check Parks	525
Alarm – Burg/Bank	93	Fire	64	PBT Test - Station	12
Alarm – Fire	69	Found/Recovered Property	67	Motor Vehicle Accident - Prop	171
All Other Offenses	85	Fraud	43	Motor Vehicle Accident - Pers	10
Animal Complaints	188	Family Trouble	50	Process Service	4
Assist Other Agency	236	Fireworks	8	Prisoner Transport	3
Barking Dog	7	Gas Drive Off	32	Rescue Call	611
Battery	10	Harassment	87	Retail Theft	3
Dog/Cat Bite	16	Indecent Exposure	1	Runaway	5
Burglary	5	Issuance of Worthless Check	8	Sexual Assault	12
Business Check	2516	In Progress Call-Specify	49	School	679
CDTP (Vandalism)	64	Juvenile Curfew/Loitering	14	Suicide & Attempts	24
Car Killed Deer Accident	9	Light and Water Call Out	2	Suspicious -Vehicle, Person, C	264
Disorderly Conduct	172	Liquor Violation	1	Theft	103
Debris on Roadway	32	Littering	12	Tobacco Violations	4
Directed Enforcement	772	Vehicle or Residence Lockout	211	Traffic Complaint/Erratic Drive	53
Disabled Vehicle	101	Lost Property	26	Training	1
DNR:Tag Deer/Boat/Snowmobile	16	License Premise (Tavern) Check	1	Trespass	34
Death Investigation	5	Miscellaneous Service	151	Underage Alcohol Violation	8
Checking Doors	191	Lost/Missing Person	25	Vehicle Traffic Stop	2090
DPW / Highway Dept	15	Mutual Aid	1	Warrant Pickup/Service/Attempt	108
Driving Complaint	65	Motor Vehicle Theft	10	Welfare Check	109
Drug Investigation	37	Noise Complaint	79	Weapons	10
Drunkness/Public Inebriation	9	Non Reportable Accident	4	Waste Water Treatment Plant	2

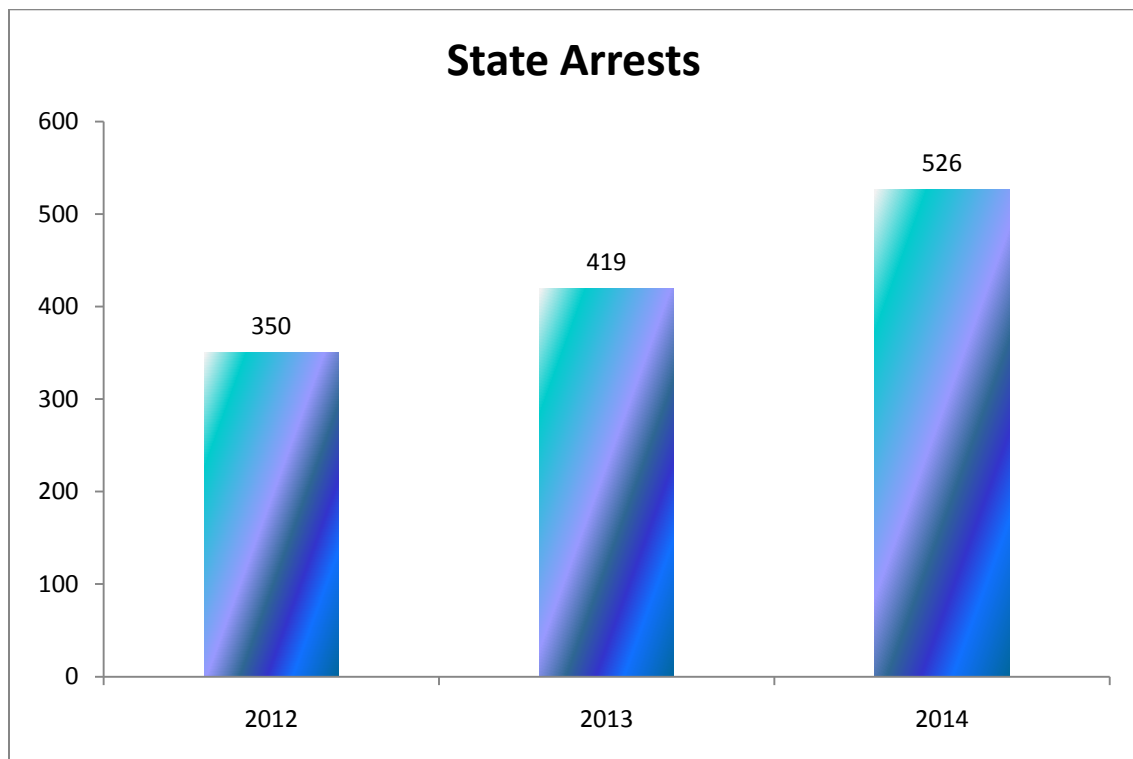


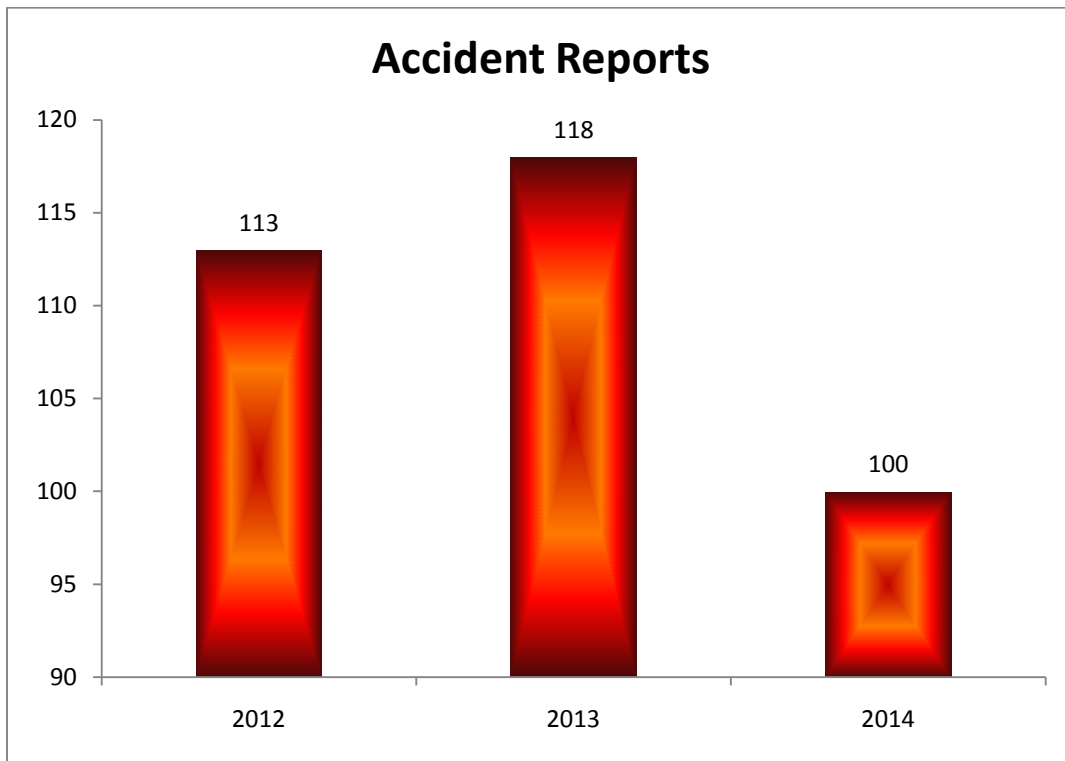


CITATIONS ISSUED

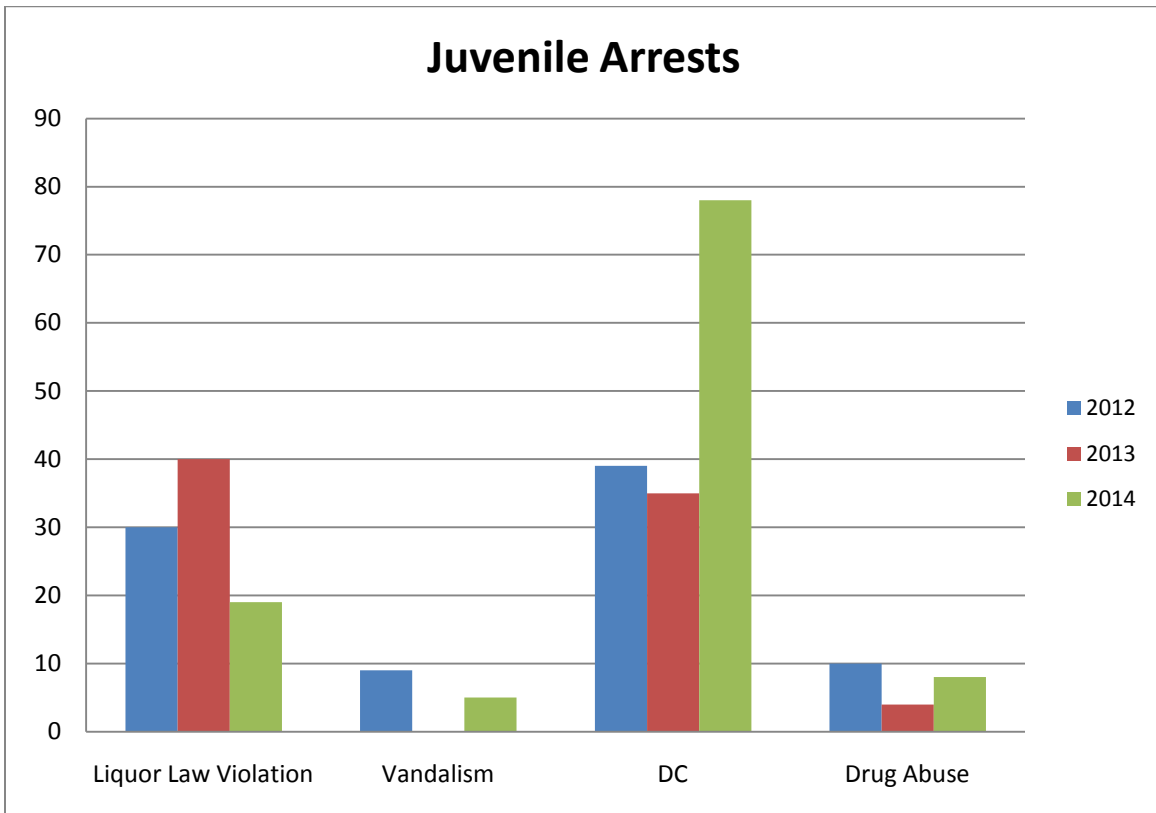


STATE ARRESTS



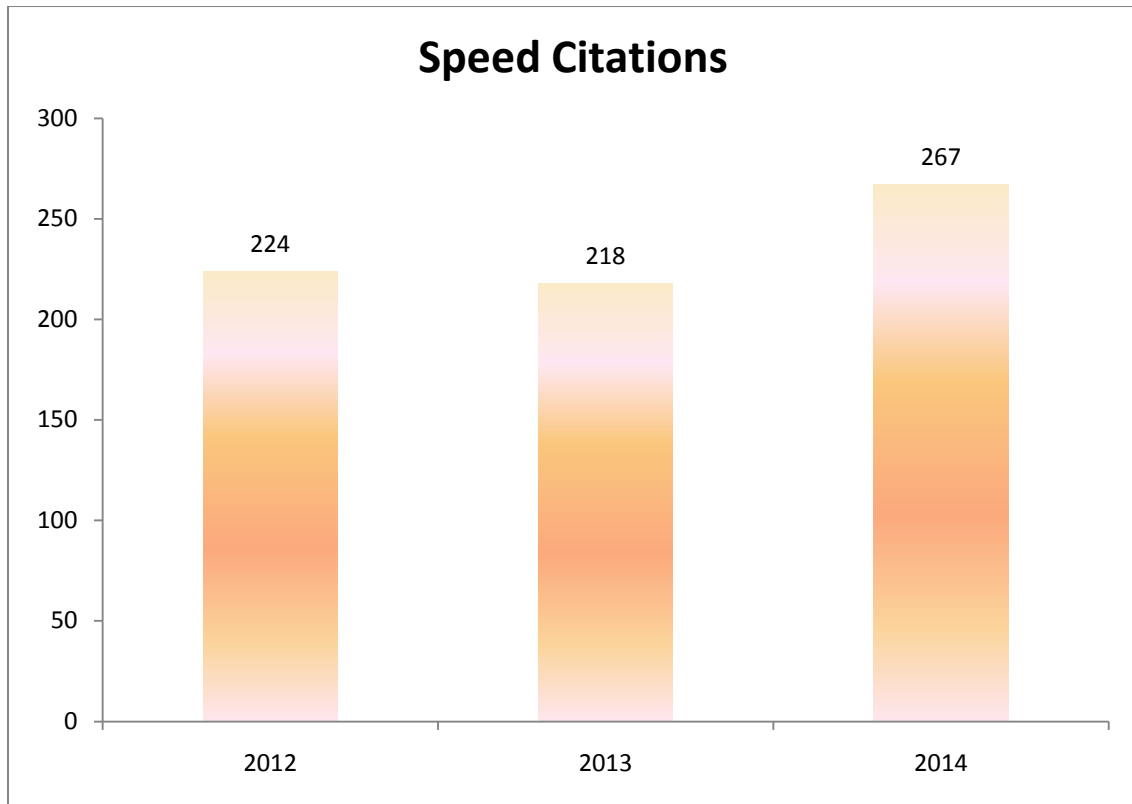


JUVENILE ARRESTS

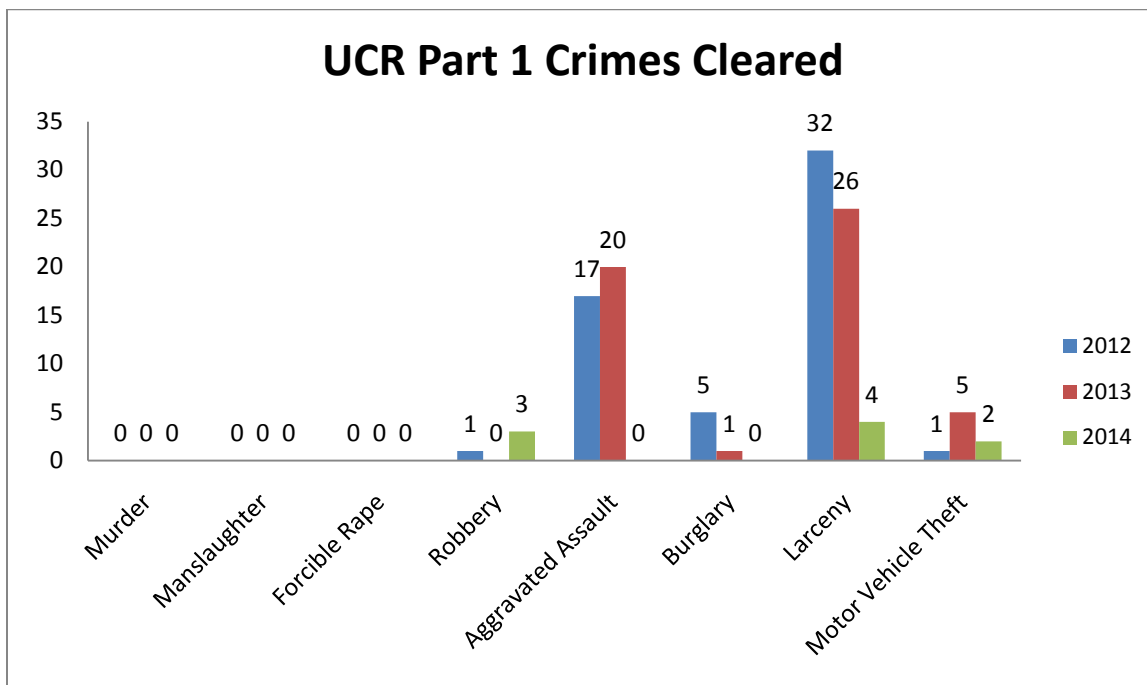
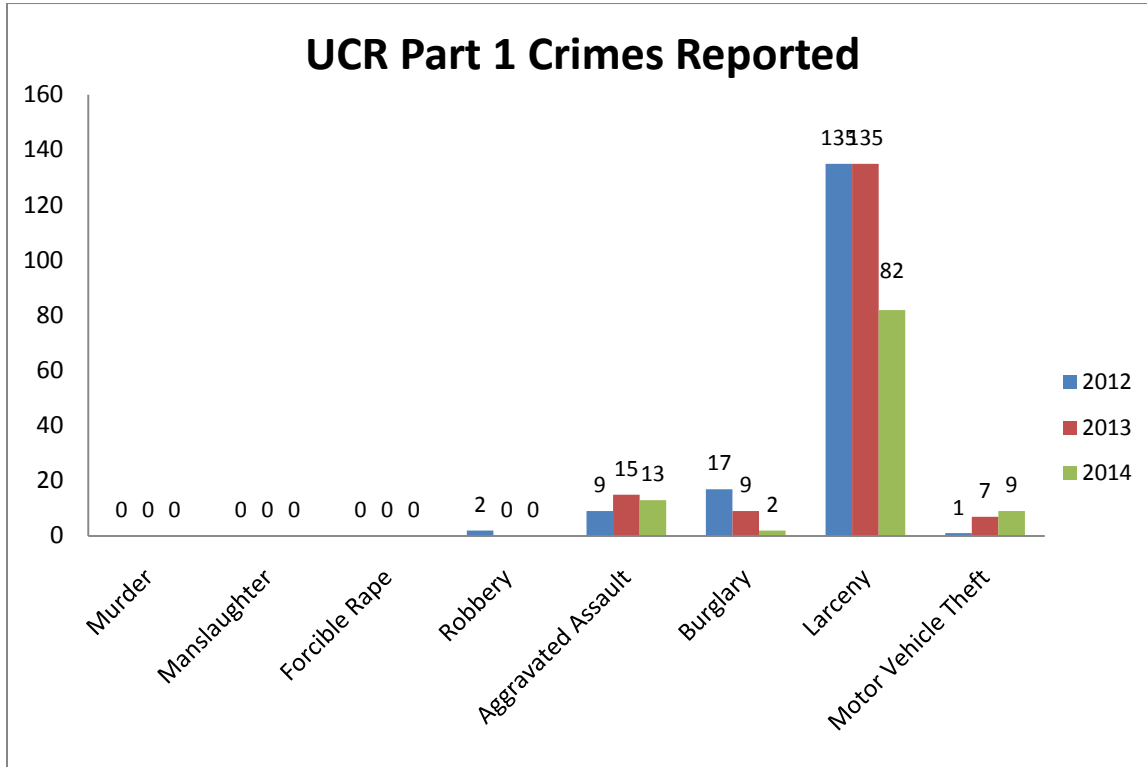


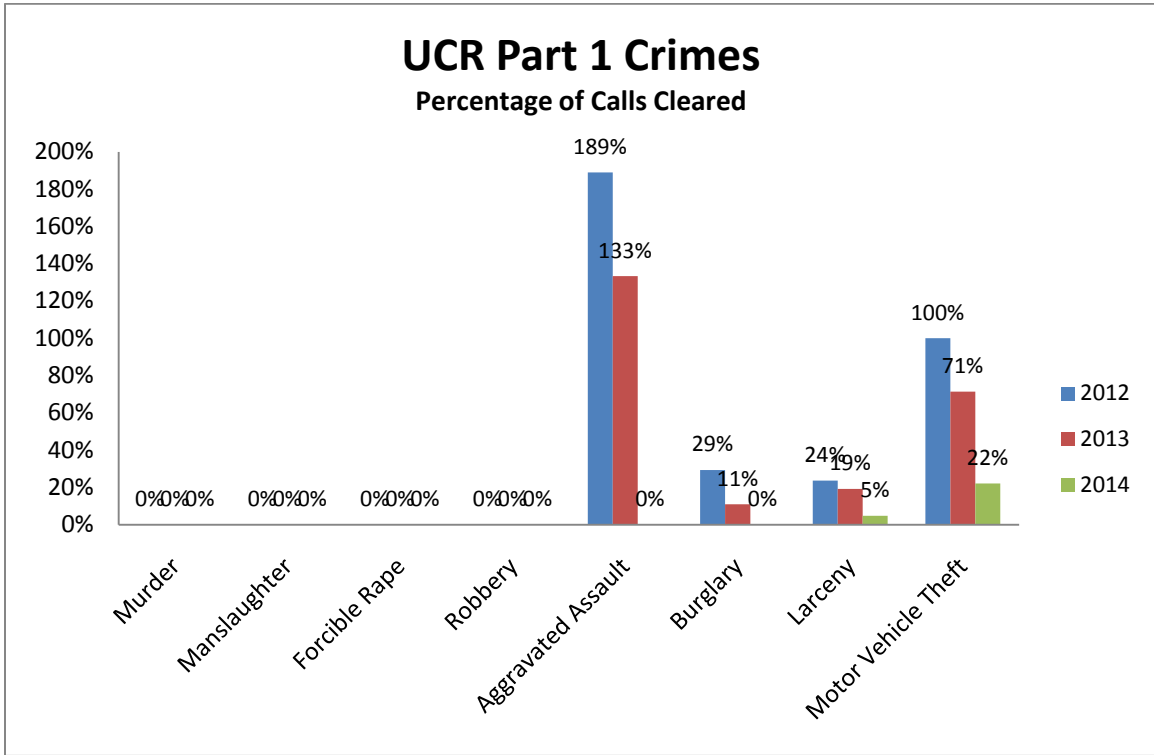
	2012	2013	2014
Liquor Law Violation	30	40	19
Vandalism	9	0	5
DC	39	35	78
Drug Abuse	10	4	8

SPEED CITATIONS

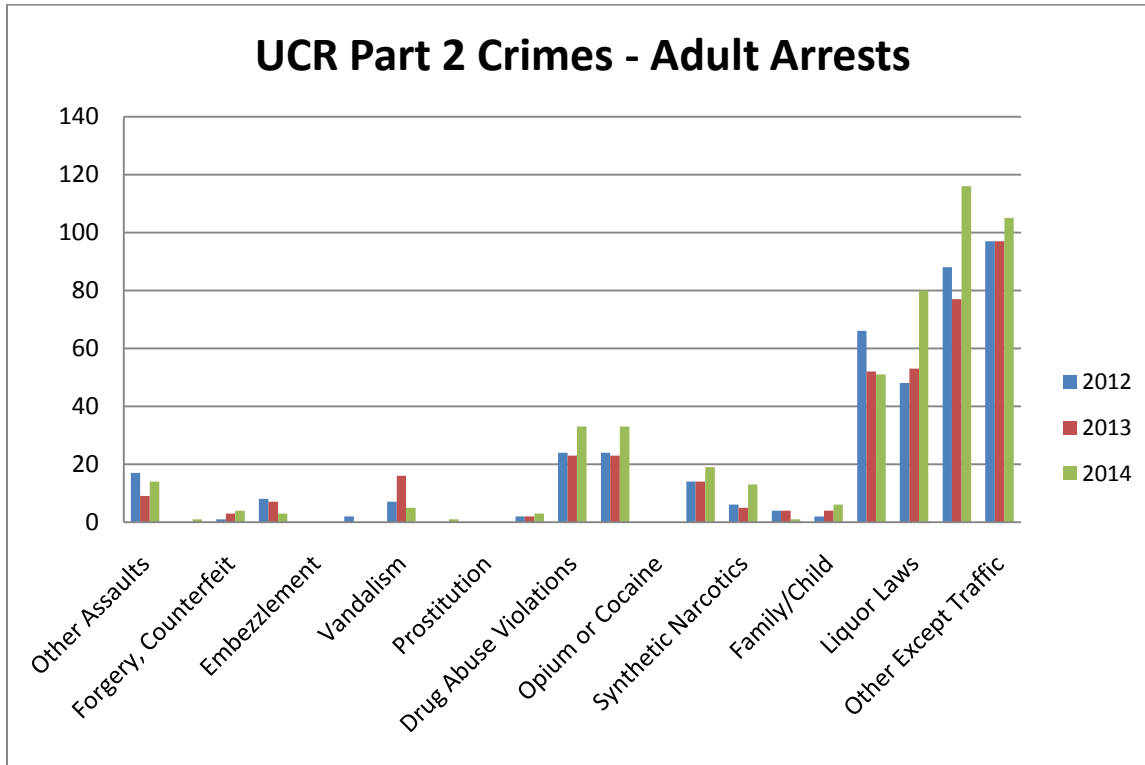


UCR PART 1 CRIMES



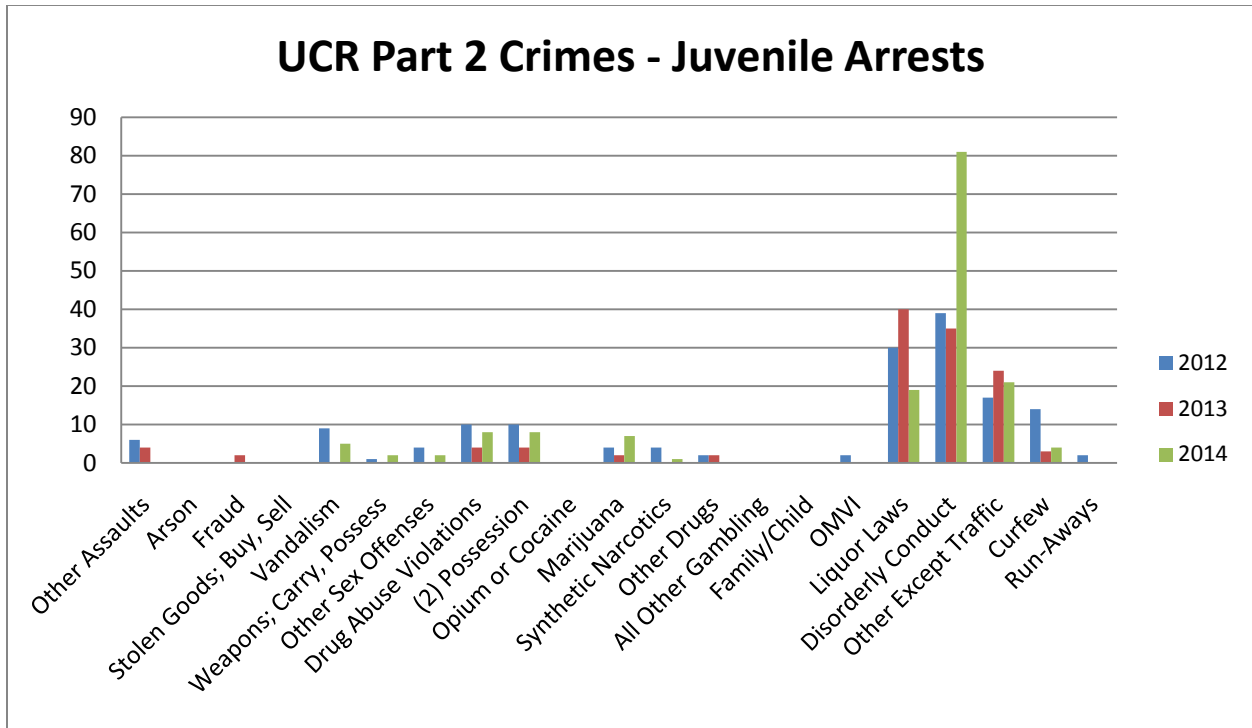


UCR PART 2 CRIMES

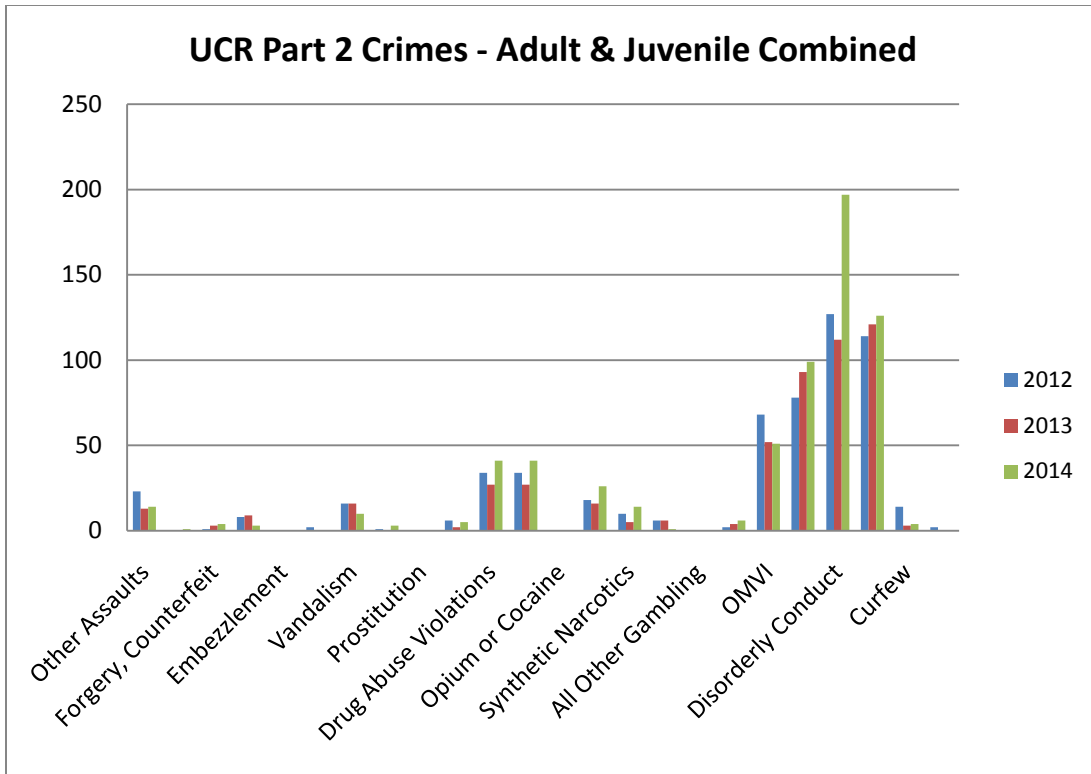


Part 2 Crimes – Adult Arrests	2012	2013	2014
Other Assaults	17	9	14
Arson	0	0	1
Forgery, Counterfeit	1	3	4
Fraud	8	7	3
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	2	0	0
Vandalism	7	16	5
Weapons; Carry, Possess	0	0	1
Prostitution	0	0	0
Other Sex Offenses	2	2	3
Drug Abuse Violations	24	23	33
(2) Possession	24	23	33
Opium or Cocaine	0	0	0
Marijuana	14	14	19
Synthetic Narcotics	6	5	13
Other Drugs	4	4	1
Family/Child	2	4	6
OMVI	66	52	51
Liquor Laws	48	53	80
Disorderly Conduct	88	77	116
Other Except Traffic	<u>97</u>	<u>97</u>	<u>105</u>

UCR Part 2 Crimes - Juvenile Arrests



UCR Part 2 – Juvenile Arrests	2012	2013	2014
Other Assaults	6	4	0
Arson	0	0	0
Fraud	0	2	0
Stolen Goods; Buy, Sell	0	0	0
Vandalism	9	0	5
Weapons; Carry, Possess	1	0	2
Other Sex Offenses	4	0	2
Drug Abuse Violations	10	4	8
(2) Possession	10	4	8
Opium or Cocaine	0	0	0
Marijuana	4	2	7
Synthetic Narcotics	4	0	1
Other Drugs	2	2	0
All Other Gambling	0	0	0
Family/Child	0	0	0
OMVI	2	0	0
Liquor Laws	30	40	19
Disorderly Conduct	39	35	81
Other Except Traffic	17	24	21
Curfew	14	3	4
Run-Aways	2	0	0



UCR Part 2 – Adult & Juvenile	2012	2013	2014
Other Assaults	23	13	14
Arson	0	0	1
Forgery, Counterfeit	1	3	4
Fraud	8	9	3
Embezzlement	0	0	0
Stolen Goods; Buy, Sell	2	0	0
Vandalism	16	16	10
Weapons; Carry, Possess	1	0	3
Prostitution	0	0	0
Other Sex Offenses	6	2	5
Drug Abuse Violations	34	27	41
(2) Possession	34	27	41
Opium or Cocaine	0	0	0
Marijuana	18	16	26
Synthetic Narcotics	10	5	14
Other Drugs	6	6	1
All Other Gambling	0	0	0
Family/Child	2	4	6
OMVI	68	52	51
Liquor Laws	78	93	99
Disorderly Conduct	127	112	197
Other Except Traffic	114	121	126
Curfew	14	3	4
Run-Aways	2	0	0

SPECIFIC WORK PLAN FOR 2015

In 2015 we expect to complete the following:

- Continue to develop crime prevention program.
- Re-engineer the Police Department website to make information easier for the community to access.
- Enhance attractiveness of promotional opportunities through leadership development.
- Develop a technology needs assessment/replacement calendar.
- Strengthen organizational communication.