

PORT WASHINGTON POLICE DEPARTMENT

# ANNUAL REPORT

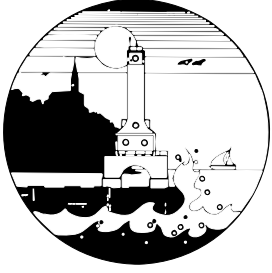
2009

Richard Thomas, Chief



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March 2010

CITY OF  
PORT WASHINGTON

POLICE DEPARTMENT

Richard Thomas,  
Chief of Police

Michael Keller,  
Police Captain

MEMO TO: Police & Fire Commission

FROM: Richard Thomas, Chief

SUBJECT: 2009 ANNUAL REPORT

The Annual Report for the City of Port Washington Police Department covering the period of January 1, 2009, through December 31, 2009, is hereby submitted for your review.

Throughout 2009 the Port Washington Police Department continued to experience change in the areas of personnel, technology, and equipment.

In September 2008, Port Washington Police Dept. hired its first Police Aide, Megan Dahm. Among Police Aide Dahm's duties are parking enforcement, school presentations, school walk-through, lock outs, low risk calls for service and fill in records clerk. Police Aide Dahm resigned November 19, 2009, due to relocating. Due to budget constraints we were unable to fill this position.

The department first engaged in a proactive tactical deployment program designed to prevent business armed robberies in November 2005. This program has three components and has been implemented each November annually since 2005.

- Education for business
- Directed patrols by officers
- Strategic placement of resources

365 North Wisconsin Street

P.O. Box 365

Port Washington, WI 53074

Tel (262) 284-2611

Fax (262) 377-9648

The department uses a police mountain bike provided by Pedal Moraine Cycle & Fitness of West Bend during the summer months for various patrols.

The department also has had at its disposal a Yamaha scooter, which is used for  
2009 ANNUAL REPORT

various types of patrol especially in the lakefront area, compliments of Yamaha of Port Washington, Inc.

In 2009 the Port Washington Kiwanis and the Port Washington Lions Club generously donated funds for Brewer baseball and Green Bay Packer football cards for distribution to the children in the community. Both of these programs continue to be very popular with the children.

Mid-Moraine Municipal Court continues to be a valuable asset for the City of Port Washington. All ordinance violation cases are efficiently handled by municipal court and help to improve the quality of life in our community.

The department remains committed to working proactively and in close partnership with the community and its residents. We strive to provide high quality professional and innovative police services to all. The department is dedicated to promoting and maintaining a sense of safety, security, stability, and peace of mind within the City of Port Washington. We strive to be both sensitive and responsive to community challenges and concerns. Our efforts to improve and expand upon our community programs continue. In an effort to institutionalize problem-oriented policing, each officer engaged in a problem-oriented police project. These initiatives are identified in the annual report.

Finally we have positioned ourselves to become a Wisconsin Law Enforcement Accredited Agency. We anticipate being audited and inspected for this prestigious honor and recognition in June 2010.

I am grateful for the cooperation and support the Commission has given me and the trust and confidence you have placed in this department and its officers.

## **OUR MISSION**

The mission of the Port Washington Police Department is to enhance the quality of life in our city by working in partnership with the community, to protect and serve the community's quest for a peaceful and safe existence, with democratic values applied equally to all citizens.

## **VALUE STATEMENT**

**TO ACHIEVE THIS MISSION,  
WE COMMIT TO THESE SPECIFIC VALUES:**

Human life above anything else  
Community opinion and response  
Courtesy, compassion and respect  
Problem Solving  
Teamwork  
Integrity

<b>ADMINISTRATION AND PERSONNEL</b>
-------------------------------------

**BOARD OF POLICE AND FIRE COMMISSIONERS**

Rick Nelson (President)  
 Virginia Taucher (Secretary)  
 Terry Tietzen (Vice Chair)  
 Mark Gottlieb  
 Bruce Becker

**POLICE DEPARTMENT**

<b>ADMINISTRATION</b>	<b>APPOINTED</b>	<b>PROMOTED</b>	<b>RECLASSIFIED</b>
Chief Richard Thomas	08-29-05		
Capt. Michael Keller	06-14-77	09-13-93 (Captain)	
Lt. Kevin Hingiss	03-13-84	08-01-94 (Sergeant)	4-9-07 (Lieutenant)
Lt. Michael Davel	09-10-93	12-05-96 (Sergeant)	4-9-07 (Lieutenant)
Lt. Thomas Barbuch	03-02-87	02-27-97 (Sergeant)	4-9-07 (Lieutenant)
Lt. Eric Leet	01-10-94	10-14-97 (Sergeant)	4-9-07 (Lieutenant)

<b>OFFICERS</b>	<b>APPOINTED</b>
Officer Eric Schmeling	01-04-88
Officer Craig Czarnecki	03-22-91
Officer Thomas Kajtna	01-02-92
Officer Thomas Schleg	09-14-92
Officer Steven Footit	09-23-96
Officer Matthew Keller	01-02-97
Officer Daniel Wolff	03-12-98
Officer Chris Erickson	06-01-99
Officer Kirstin Moertl	11-30-99
Officer Kurt Knowski	03-17-00
Officer Jason Bergin	07-31-01
Officer Jerry Nye	09-06-02
Officer Ryan Hurda	03-09-09

<b>POLICE AIDE</b>	<b>APPOINTED</b>
Megan Dahm	09-04-08    Resigned 11-19-09

**ADMINISTRATIVE  
ASSISTANT**

Barb Roska

**APPOINTED**

02-24-96

**RECORDS CLERKS (Full-Time)**

Becki Hill

Shelly Heaslip

Annie Zembruski

**APPOINTED**

03-01-99

04-15-04

09-17-07

**PART-TIME COURT CLERK**

Tammy Shepherd

**APPOINTED**

09-23-92

**SWORN PERSONNEL CHANGES**

Present for duty December 31, 2008	18
Recruited during year	1
Separated from the service	0
Present for duty December 31, 2009	19

## POLICE RESERVE MEMBERS

**CAPTAIN:** Doug Winqvist  
**LIEUTENANTS:** Russ MacRae, Robert Mueller  
**CORPORAL:** Charles Betka

### MEMBERS:

Allen Biever	Brad Mielke
Matt Winqvist*	James Ruth
Tricia Perry	Brandon Reel
William Parzyszek*	Issam Izhiman
Gregg Kraft	Sheila Flannery*
Tom Brusky *	Richard Loberger
Jason Craft*	Jaimie Byrnes
Christopher Wuehr*	Don Rosenbauer*
Corey Birchbauer	Christine Stokkers

\*Resigned

### ADVISORS

Lt. Tom Barbuch

Officer Jerry Nye



## POLICE RESERVE ACTIVITY

The Port Washington Police Reserves added two new members to the ranks. Cory Birchbauer and Gregg Kraft joined in 2009. Several members also resigned this year: Matt Winqvist, Will Parzyszek, Sheila Flannery, Tom Brusky, Don Rosenbauer, Jason Craft, and Christopher Wuehr.

Doug Winqvist became the new Captain in January 2009. Russ MacRae and Robert Mueller were promoted to Lieutenant, and Charles Betka was promoted to Corporal.

Internal training covered the topics of handcuffing, use of OC spray, radio communications, and traffic control and direction. We also had programs on the SWAT team, a presentation on 9/11, and the history of the Port Washington Police Department.

1,050 hours of service were logged by the Reserve members. In addition to the meetings which were held on a regular basis throughout the year, the following is a list of activities participated/assisted in by the Reserves:

- Saturday Church Traffic @ St. Peters Catholic Church
- Fingerprinting @ Port Catholic Open House
- Possibility Playground run
- Miller Bike Ride for the Arts
- Memorial Day Parade
- July 4<sup>th</sup> Parade & Fireworks
- Port Fish Day
- Piratefest Parade and fireworks
- Port Christmas Parade
- Traffic for accident that closed I-43
- Ride alongs
- Relay for Life
- PWHS Homecoming Parade
- PWHS Football games
- Police Dept Training exercise at Dunwiddie Elementary School
- Car Show Traffic
- Grafton Bicycle Race
- Municipal Court
- Squads to Milwaukee for service
- Bicycle Rodeo
- Grafton Christmas parade
- Celebrate Fredonia parade
- Frebeka 5 run
- SWAT Training exercise

**REGULAR**

Diane Jung – Head Crossing Guard

Lynn Didier

Gerald Wilde

Kristen Andrews

Sandy Radloff

JulieAnne Weinberger

Duane (Swede) Halverson

Judy Flom

Robert Byrne

**ALTERNATES**

Allen Bieber

Joan McGarty

Donna Stepaniak

Killian Bode

Liliana Bieber

Kathy Lambrecht

Charles Betka

Ruth Schneider

Marion Torbeck

James Radloff

**OFFICER                      TRAINING**

***Chief Thomas***

ICS/EOC Interface G191, Oz. County  
 Range Training - Spring, OZSO  
 LEEDA Executive Training Conf., Tampa, Florida  
 Esponder Tabletop Discussion, Oz. County  
 FBI NA Spring Shoot, Waukesha  
 LifeLock/FBI LEEDA Identity Theft Summit, Chicago IL  
 I A C P Conference  
 FBI NA Fall Shoot  
 I C S 400, Saukville WI

***Capt. Keller***

Faculty Dev. Workshop/Leadership in Police Org., Milwaukee  
 ICS/EOC Interface G191, Ozaukee County  
 Leadership in Police Organizations, Duluth  
 Range Training - Spring, OZSO  
 Esponder Tabletop Discussion, Oz. County  
 FBI NA Spring Shoot, Waukesha  
 Greenleaf Center Conference, Milwaukee  
 FBI NA Fall Shoot  
 LEEDA Executive Survival, Policing in the 21st Century, PWP  
 AED training

***Lt. Hingiss***

W C P A Winter Conference, Wisconsin Dells  
 ICS/EOC Interface G191, Ozaukee County  
 In-Service Training, Waukesha Tech. College  
 Range Training - Spring, OZSO  
 I C S 400, Saukville WI  
 Range Training - Fall, OZSO

***Lt. Davel***

ICS 400 Complex Incidents, Saukville  
 In-Service Training, Waukesha Tech. College  
 Range Training - Spring, OZSO  
 Range Training - Fall, OZSO

***Lt. Barbuch***

ICS 400 Complex Incidents, Saukville  
 Range Training - Spring, OZSO  
 Command Institute for Law Enf. Executives by FBI LEEDA @ PWP  
 FBI NA Fall Shoot  
 Range Training - Fall, OZSO  
 LEEDA Executive Survival, Policing in the 21st Century, PWP

***Lt. Leet***

In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Basic Public Information Officer  
Advanced Public Information Officer  
Command Institute for Law Enf. Executives by FBI LEEDA @ PWPD  
Range Training - Fall, OZSO

***Officer Schmeling***

In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Range Training, OZSO

***Officer Czarnecki***

Unified Tactical Instructor Update, Milwaukee  
In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Kajtna\****

Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Schleg***

In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Footit***

Police Training Officer, UMCPPI, Sparta WI  
In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Leadership in Police Organizations, Milwaukee  
Range Training - Fall, OZSO

***Officer Keller***

Range Training - Spring, OZSO  
Range Training - Fall, OZSO  
In-Service Training, Waukesha Tech. College

***Officer Wolff***

Police Training Officer, UMCPPI, Sparta WI  
Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Erickson\****

Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Moertl***

In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Crisis Negotiations Seminar, FVTC  
Range Training - Fall, OZSO

***Officer Knowski***

Range Training - Spring, OZSO  
Leadership in Police Organizations  
Range Training - Fall, OZSO  
In-Service Training, Waukesha Tech. College

***Officer Bergin***

Step-Wise Interviewing, Ozaukee County Administration Center  
In-Service Training, Waukesha Tech. College  
Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Nye\****

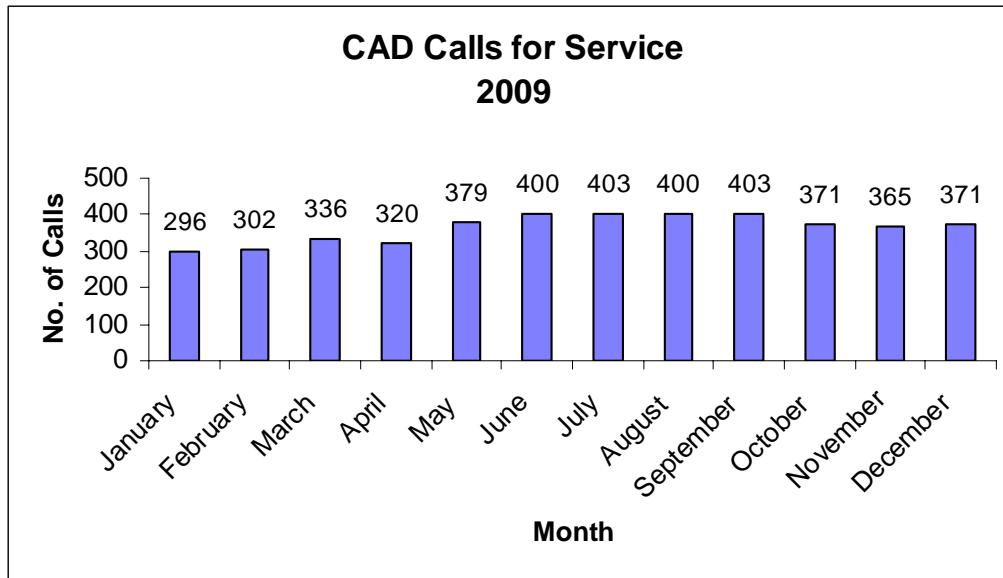
Range Training - Spring, OZSO  
Range Training - Fall, OZSO

***Officer Hurda***

Range Training - Spring, OZSO  
Radar/Lidar Training, Waukesha Cty. Tech.  
Nark II Progressive System Of Drug Identification, Port Washington  
Range Training - Fall, OZSO  
Intoximeter Training, Germantown WI

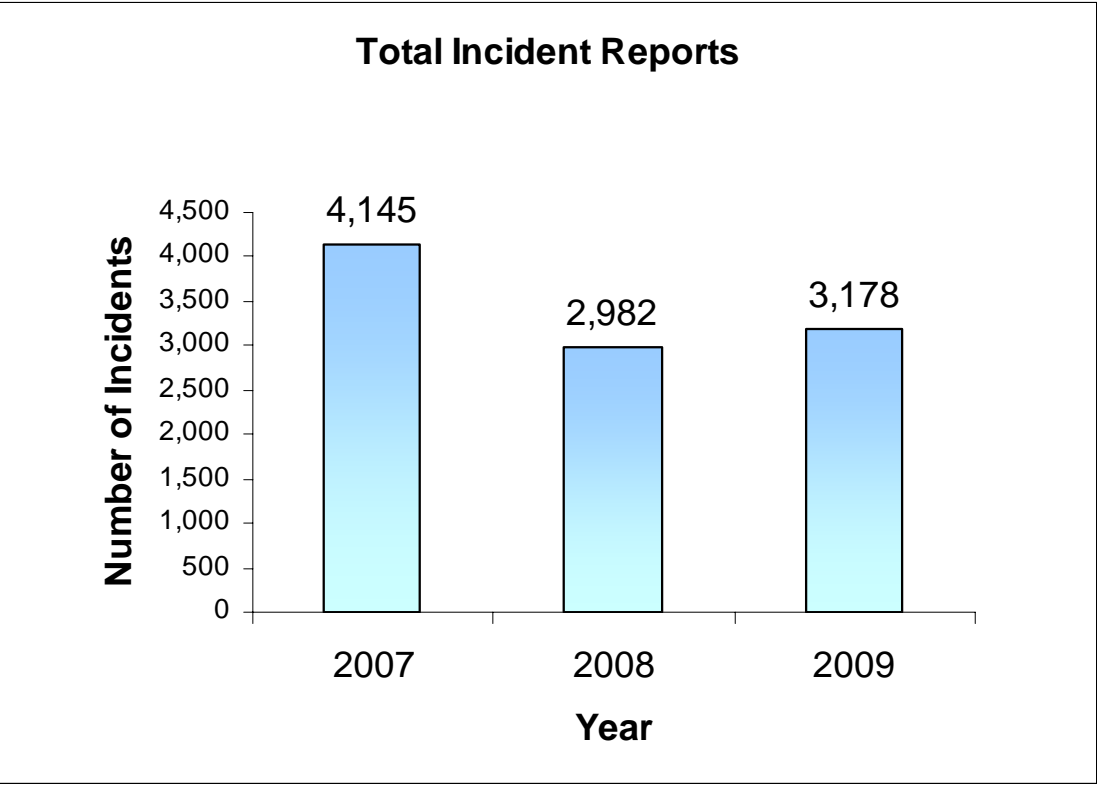
\*Inservice was attended late 2008 and is scheduled for early 2010. The preceding list of training is for January 1, 2009, through December 31, 2009, and does not reflect training in late 2008 or early 2010. The State of Wisconsin's training year is July 1<sup>st</sup> through June 30<sup>th</sup>.

## OFFICER ACTIVITY

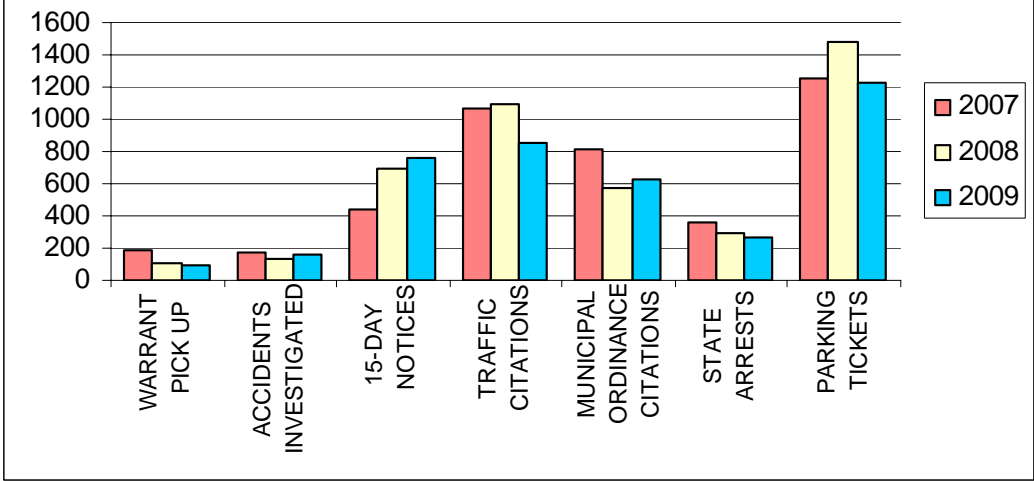


<i>Dispo UCR - Description</i>	<i># of Calls</i>	<i>Dispo UCR - Description</i>	<i># of Calls</i>
-	84*	IOWC - Issuance of Worthless Check	2
ABAN - Abandoned Vehicle	56	JA - Juvenile & Underage Alcohol	22
ABUS - Abuse or Neglect	9	LITT - Littering & Debris in Road	29
AC - Assist Citizen	598	MENT - Mental Subject	18
ALRM - Alarm	1	MISS - Missing or Runaway	18
ANIM - All Animal Complaints	201	MVT - Motor Vehicle Theft	5
AOA - Assist Other Agency	111	NARC - Narcotics Investigation	33
BATT - Battery	20	OD - Open Door	120
BURG - Burglary	9	OTHR - Other	197
CDTP - CDTP or Vandalism	85	PROP - Lost & Found Property	51
CVL - Civil	68	RAPE - Sexual Assault	8
DC - Disorderly Conduct	369	RESC - Rescue Call	487
DINV - Death Investigation	8	ROBB - Robbery	1
DISA - Disabled Vehicle	27	SUIC - Suicide & Attempts	24
DNR - Tag CKD or DNR Violation	8	SUSP - Suspicious Vehicle or Person	195
DOMS - Domestic Trouble	86	TA - Traffic Accident	185
F911 - 911 Hangup	276	THFT - Theft	246
FALR - False Alarm	120	TOBC - Tobacco Violation	1
FIRE - Fire or Smoke	61	TRAF - Traffic	314
FORG - Forgery	2	TRES - Trespassing	23
FWRK - Fireworks	17	TRO - TRO or Injunction	6
HARR - Harassment/TRO Violation	84	WANT - Warrant or Wanted	46
HBOA - Handled by Other Agency	7	WEAP - Weapons Violations (CCW)	8

\* Calls that were cancelled in the system; entered in error, officer requested cancellation prior to arrival or caller requested cancellation prior to officer arrival



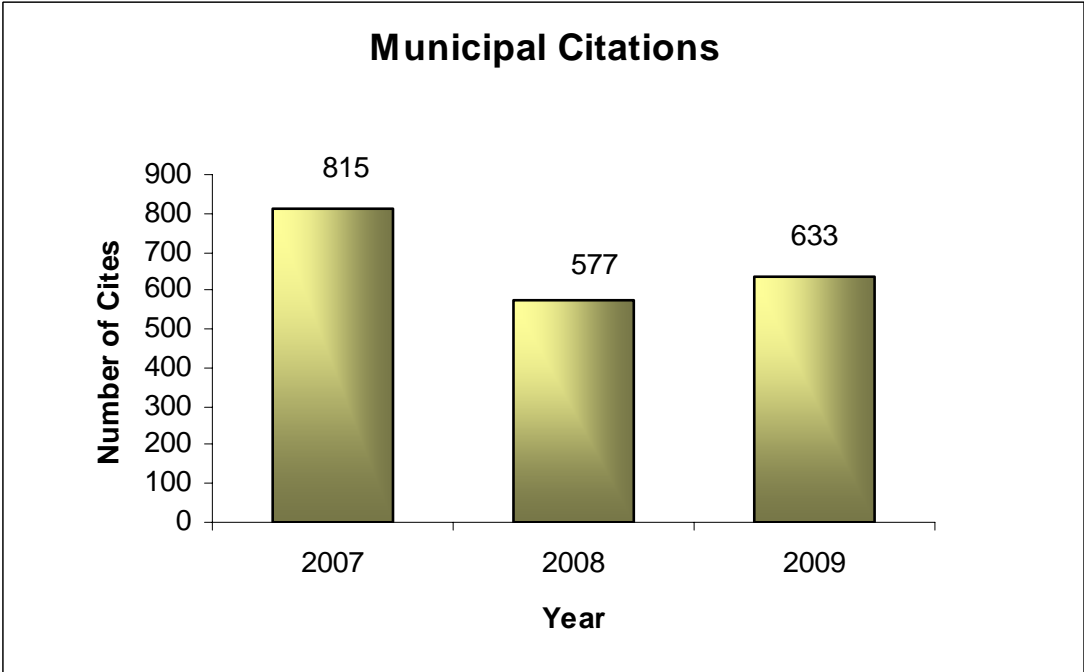
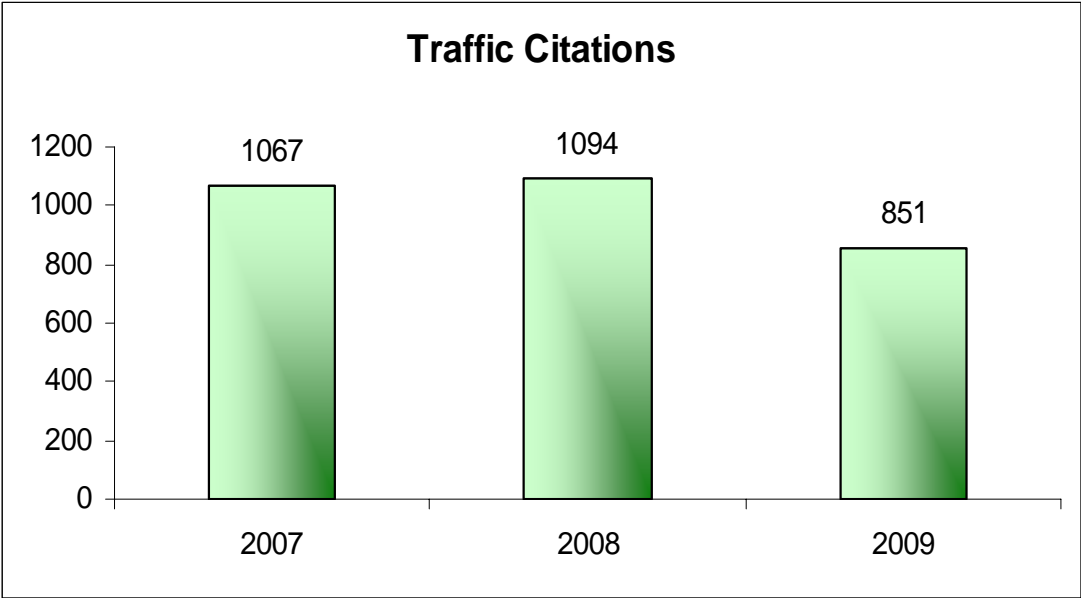
### Self-Initiated



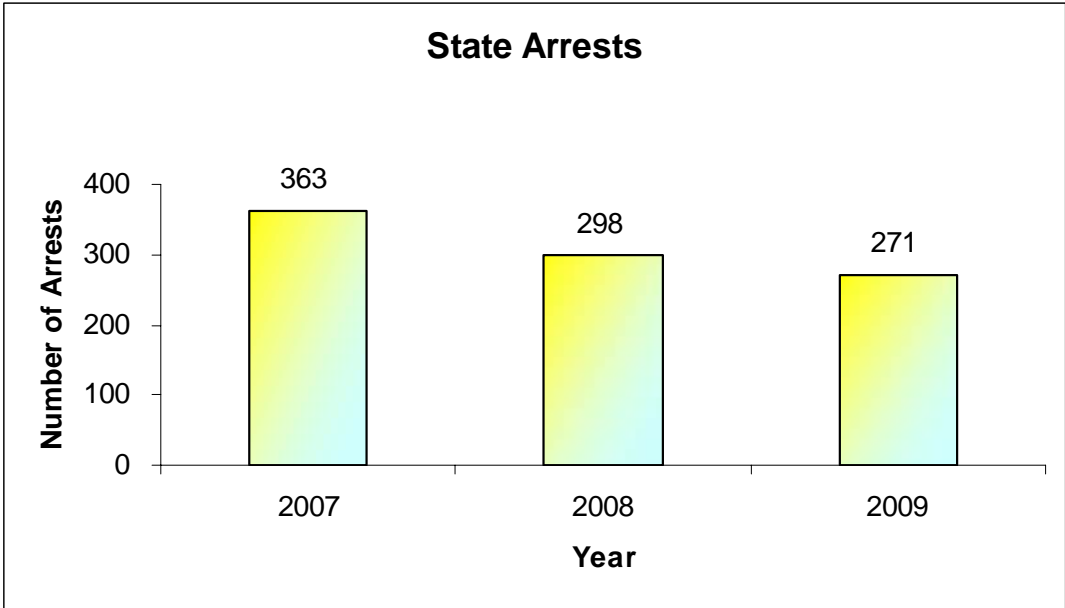
	<b>2007</b>	<b>2008</b>	<b>2009</b>
WARRANT PICK UP	185	108	87
ACCIDENTS INVESTIGATED	173	128	162
15-DAY NOTICES	446	699	762
TRAFFIC CITATIONS	1067	1094	851
MUNICIPAL ORDINANCE CITATIONS	815	577	633
STATE ARRESTS	363	298	271
PARKING TICKETS	1251	1481	1225



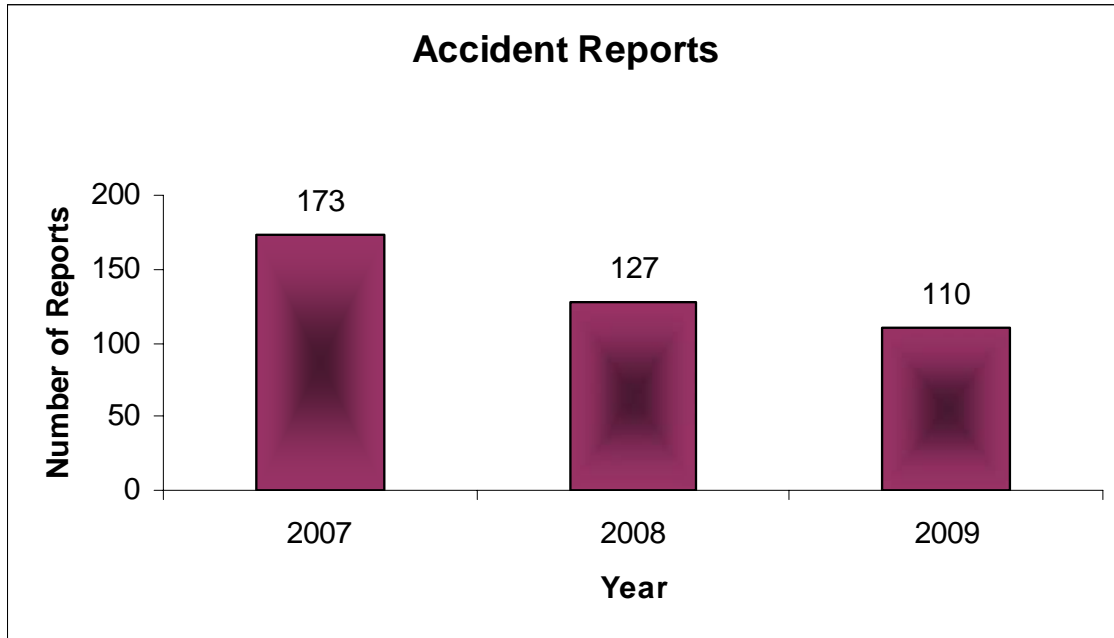
**CITATIONS ISSUED**



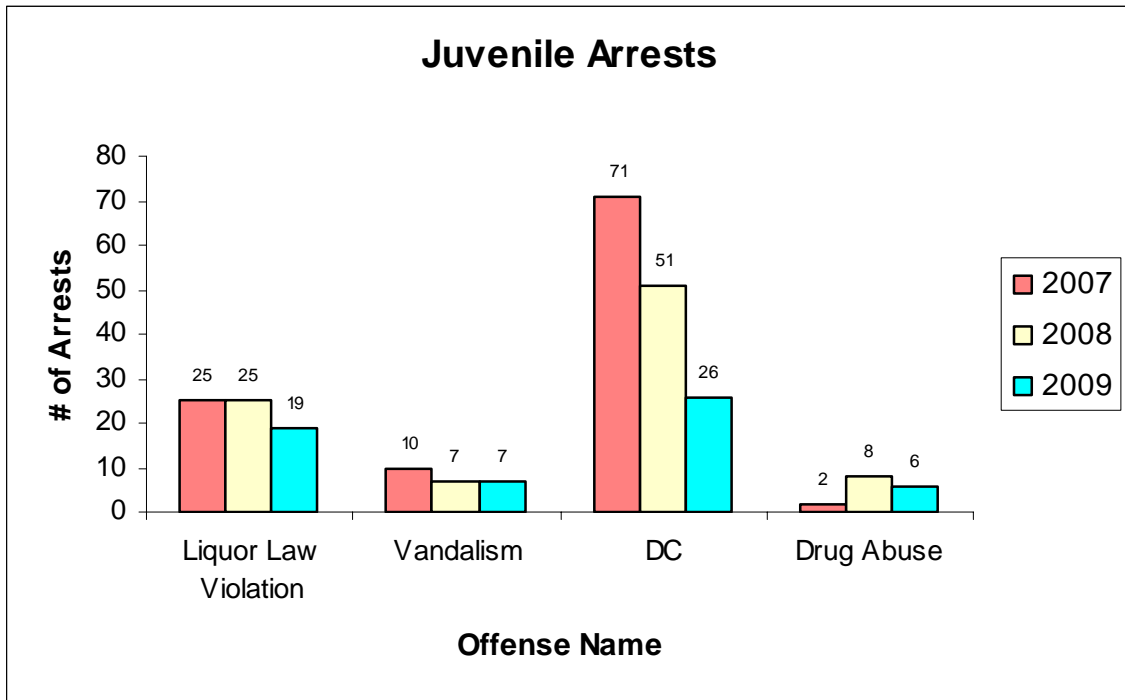
**STATE ARRESTS**



## ACCIDENTS

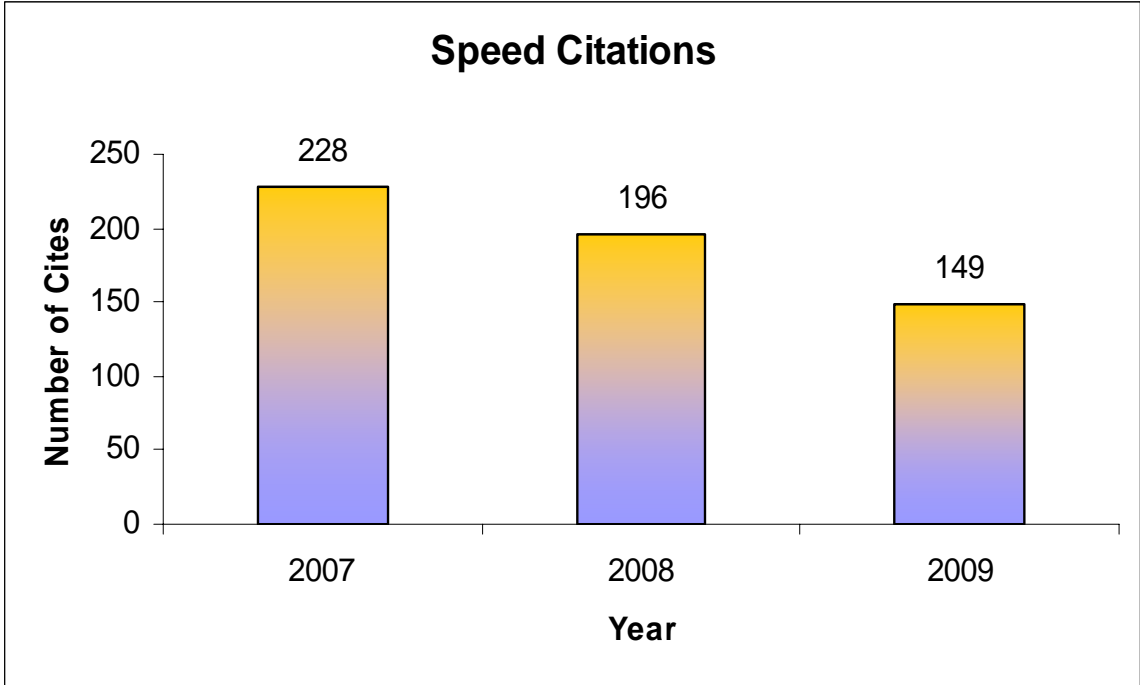


## JUVENILE ARRESTS

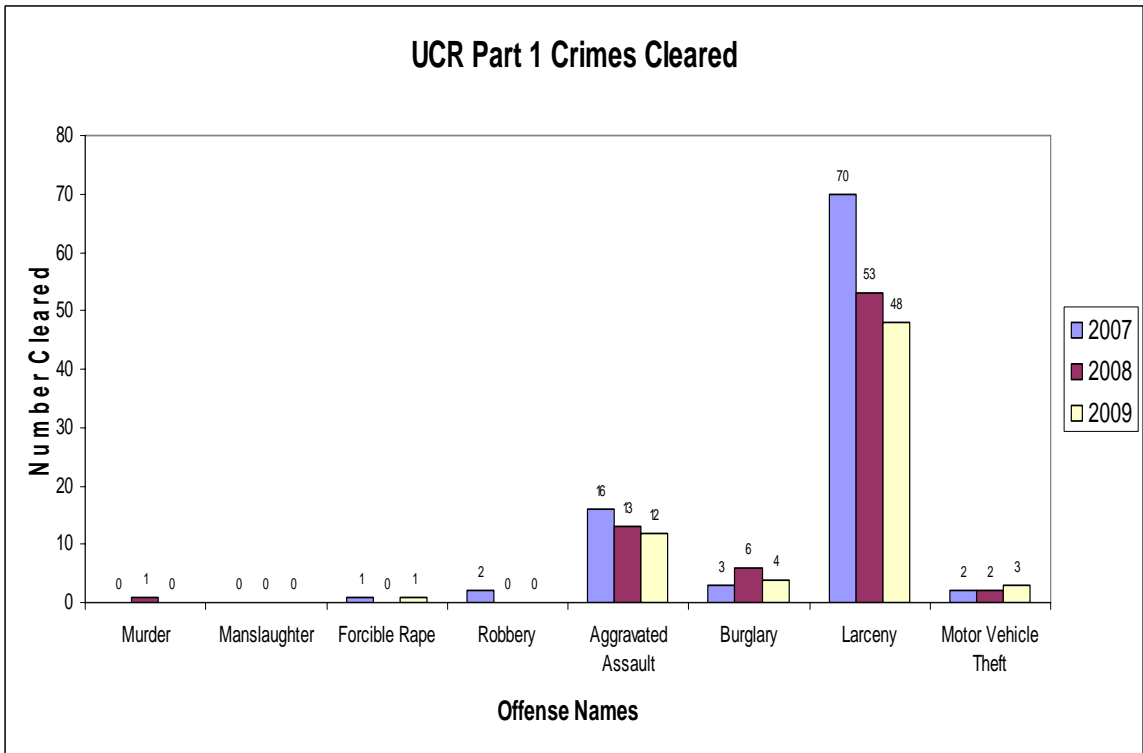
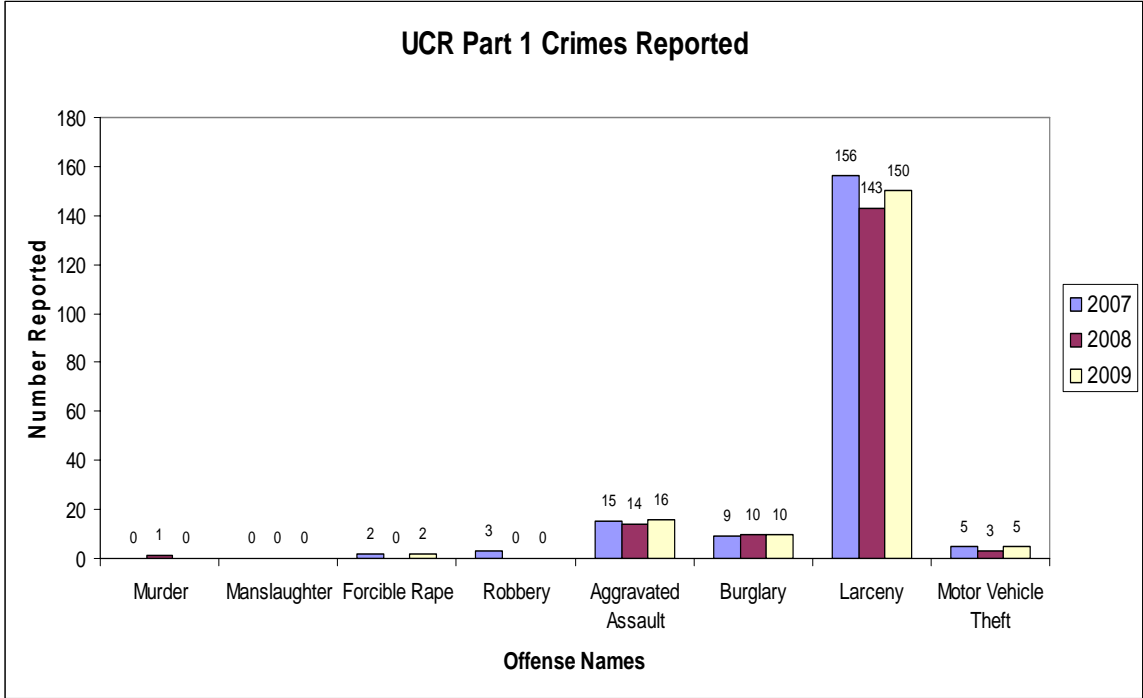


<b>Offense</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Liquor Law Violation (OWI/Underage Alcohol)	25	25	19
Vandalism	10	7	7
Disorderly Conduct (DC)	71	51	26
Drug Abuse	2	8	6

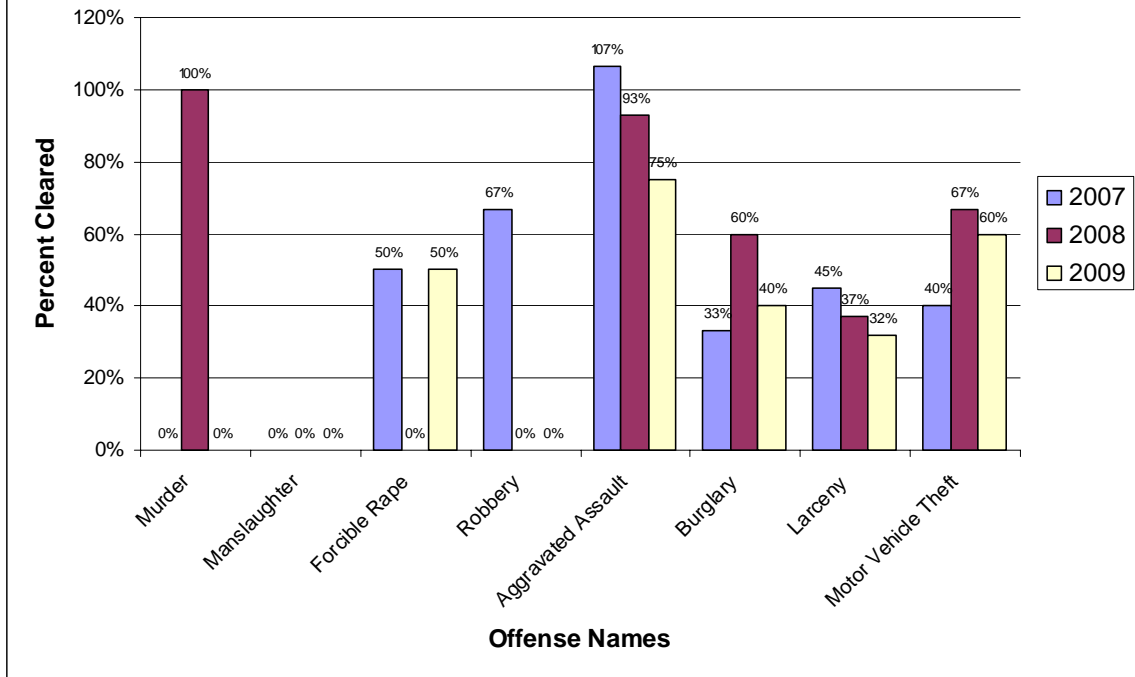
**SPEED CITATIONS**



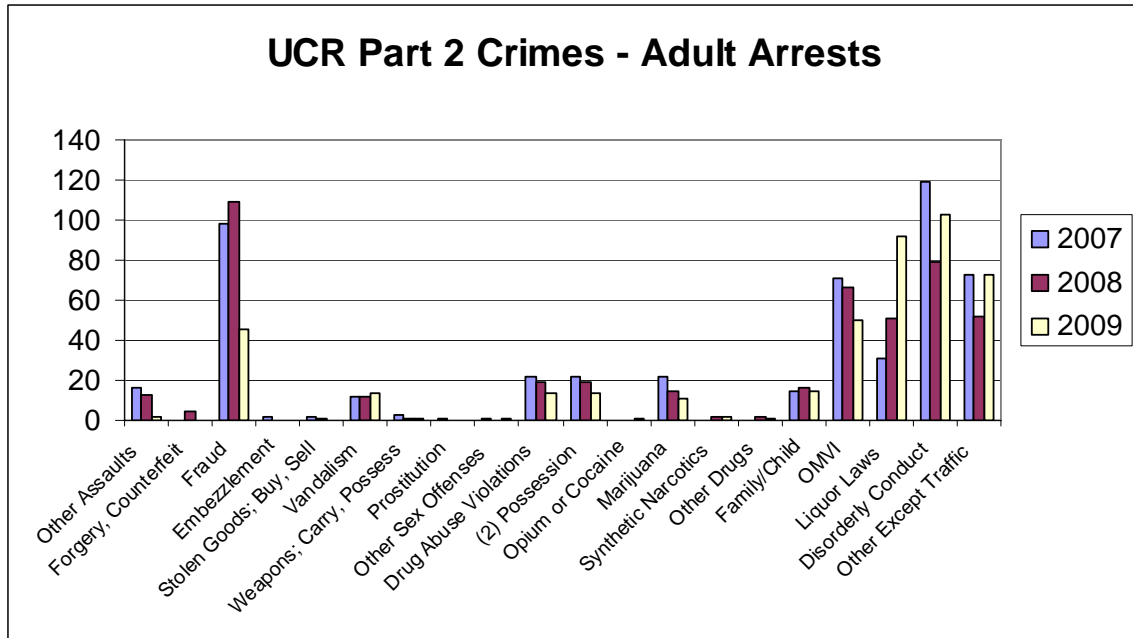
# UCR PART 1 CRIMES



### Part 1 Crimes Percentage of Calls Cleared



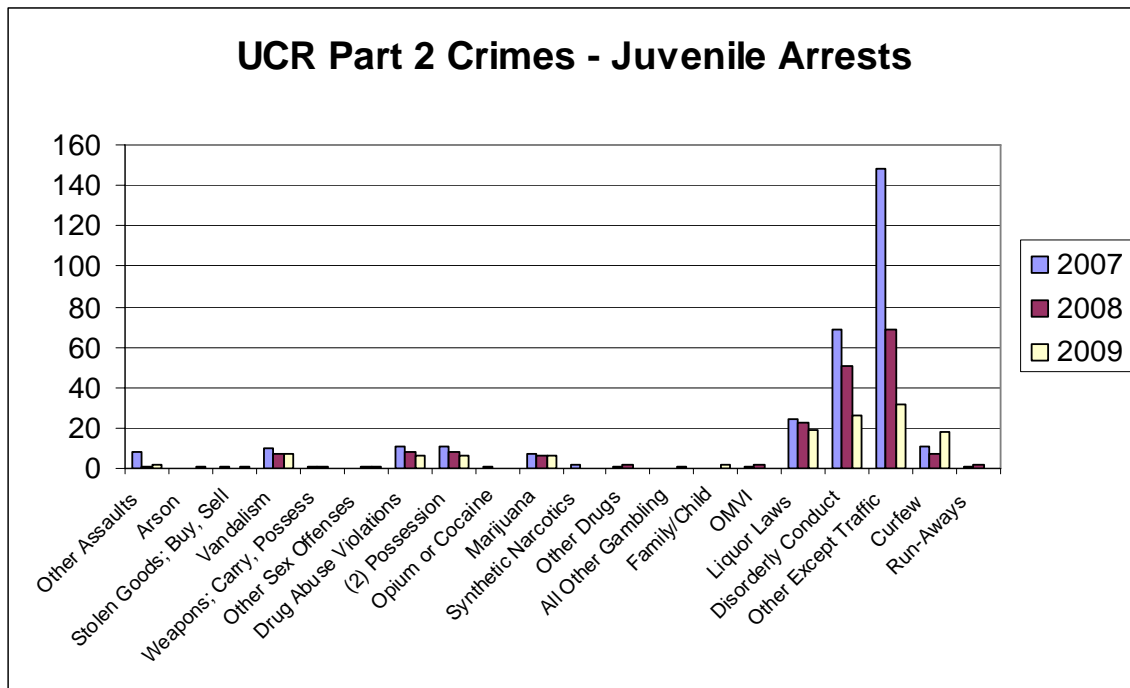
## UCR PART 2 CRIMES



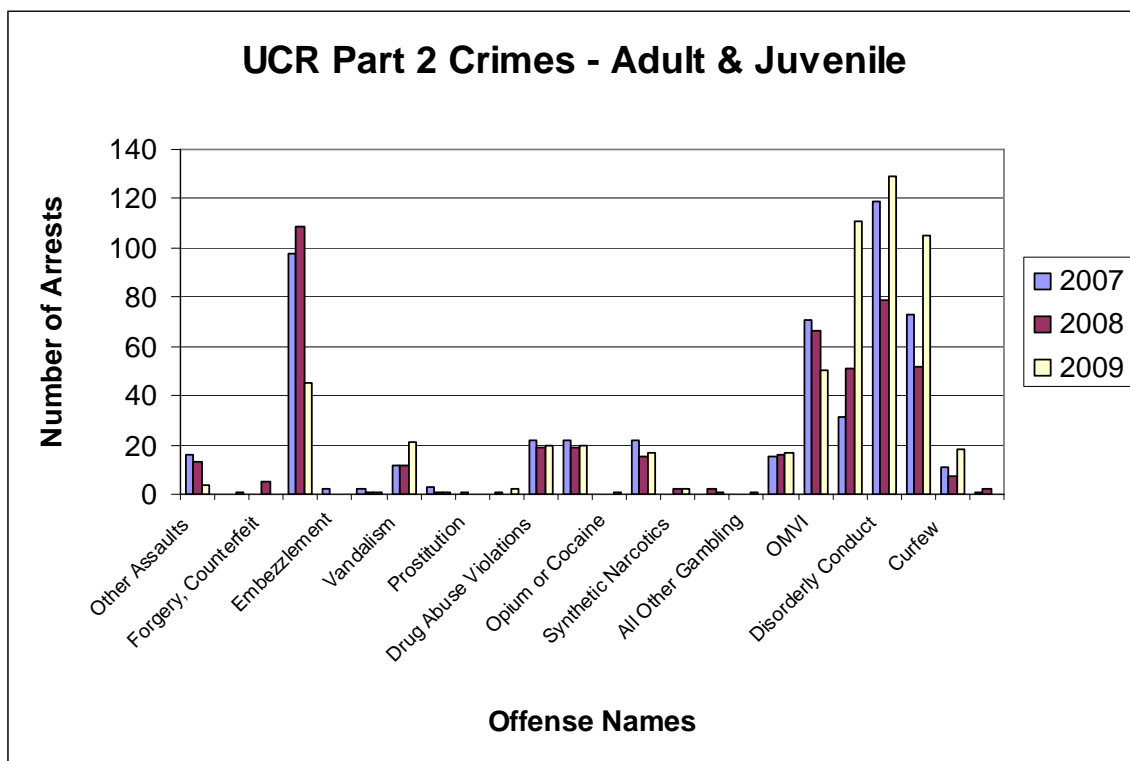
<b>Part 2 Crimes - Adult Arrests</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Other Assaults	16	13	2
Forgery, Counterfeit	0	5	0
Fraud	98	109	45
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	2	1	0
Vandalism	12	12	14
Weapons; Carry, Possess	3	1	1
Prostitution	1	0	0
Other Sex Offenses	1	0	1
Drug Abuse Violations	22	19	14
(2) Possession	22	19	14
Opium or Cocaine	0	0	1
Marijuana	22	15	11
Synthetic Narcotics	0	2	2
Other Drugs	0	2	1
Family/Child	15	16	15
Operate Motor Vehicle while Intoxicated	71	66	50
Liquor Laws	31	51	92
Disorderly Conduct	119	79	103
Other Except Traffic	<u>73</u>	<u>52</u>	<u>73</u>
	<b>510</b>	<b>462</b>	<b>439</b>



## UCR Part 2 Crimes - Juvenile Arrests



<b>Part 2 Crimes - Juvenile Arrests</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Other Assaults	8	1	2
Arson	0	0	1
Stolen Goods; Buy, Sell	1	0	1
Vandalism	10	7	7
Weapons; Carry, Possess	1	1	0
Other Sex Offenses	0	1	1
Drug Abuse Violations	11	8	6
(2) Possession	11	8	6
Opium or Cocaine	1	0	0
Marijuana	7	6	6
Synthetic Narcotics	2	0	0
Other Drugs	1	2	0
All Other Gambling	0	0	1
Family/Child	0	0	2
Operate Motor Veh. While Intoxicated	1	2	0
Liquor Laws	24	23	19
Disorderly Conduct	69	51	26
Other Except Traffic	148	69	32
Curfew	11	7	18
Run-Aways	<u>1</u>	<u>2</u>	<u>0</u>
	<b>307</b>	<b>188</b>	<b>128</b>



<b>Part 2 Crimes - Adult and Juvenile</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
Other Assaults	16	13	4
Arson	0	0	1
Forgery, Counterfeit	0	5	0
Fraud	98	109	45
Embezzlement	2	0	0
Stolen Goods; Buy, Sell	2	1	1
Vandalism	12	12	21
Weapons; Carry, Possess	3	1	1
Prostitution	1	0	0
Other Sex Offenses	1	0	2
Drug Abuse Violations	22	19	20
(2) Possession	22	19	20
Opium or Cocaine	0	0	1
Marijuana	22	15	17
Synthetic Narcotics	0	2	2
Other Drugs	0	2	1
All Other Gambling	0	0	1
Family/Child	15	16	17
Operate Motor Veh. While Intoxicated	71	66	50
Liquor Laws	31	51	111
Disorderly Conduct	119	79	129
Other Except Traffic	73	52	105
Curfew	11	7	18
Run-Aways	<u>1</u>	<u>2</u>	<u>0</u>
	<b>522</b>	<b>471</b>	<b>567</b>

**POP PROJECTS**

<b>Officer</b>	<b>Location</b>	<b>Date Started</b>	<b>POP Project</b>	<b>Status</b>
Lt. Davel Officer Footit Officer Wolff Officer Erickson	Throughout the City	01/01/09	Warrant Service	<b>Completed</b>
Officer Knowski	Throughout the City	02/23/09	Street Light Outage Report	<b>Completed</b>
Officer Keller	Throughout the City	03/01/09	Parking Complaints in Private Parking Lots	<b>Response</b>
Officer Moertl	Throughout the City	03/17/09	Street/House Index Map	<b>Response</b>
Officer Moertl	Internal	03/17/09	Notary Public	<b>Response</b>
Officer Bergin Officer Nye	Downtown	03/30/09	Downtown Patrol	<b>Completed</b>
Officer Kajtna	Throughout the City	03/30/09	Placement of Street Address Number on Garages/Properties Facing Alleys	<b>Response</b>
Officer Schleg	N. Holden Street/High School	05/06/09	No Parking Zone during School Hours	<b>Complete</b>
Officer Czarnecki	Throughout the City	09/03/09	Examination and Quarantine Order Form for Animal Bites	<b>Completed</b>
Officer Nye Officer Hurda	Citywide	08/14/09	Crime Watch	<b>Completed</b>
Officer Schmeling	Wisconsin St. and Norport Dr.	Summer 2009	Pedestrian Crossing	<b>Completed</b>

**City of Port Washington Police Department**  
*“Where Citizens are First”*

*2006 – 2010 Goals and Action Plans*

**GOALS**

- **Build an Inclusive Environment**
- **Improve Communications**
- **Build Organizational Capacity and Operational Readiness**

**ACTION PLAN**

- **Sustain and Affirm an Ethical Climate**
- **Develop 3-year strategic plan**
- **Institutionalize Community Oriented Policing Problem Solving (COPPS)**
- **Become an accredited agency**

**SPECIFIC INITIATIVES**

- Adopt I A C P Oath of Honor Sign on Program
- Identify Focus Groups for employee participation
- Hold department meetings, shift meetings, leadership team meetings, community listening sessions, ride-alongs with officers, focus groups
- Develop dispersed leadership and shared responsibility
- Comprehensive professional development and training program that focuses on self development, education programs, and collateral assignments
- Identify – Vision, Mission and Values
- Promote beat responsibility and neighborhood integrity through permanent area assignments and team building
- Develop Community Neighborhood profiles
- Problem solving
- Emphasize customer service
- Develop General Orders manual consistent with an accredited agency
- Identify new technology and evaluate facility space to best meet employee and citizen needs.

## SPECIFIC WORK PLAN FOR 2009

In 2009 we expect to complete the following:

- 75% of Law Enforcement Accreditation Standards completed and implemented
- Complete second annual active shooter exercise with Emergency Government, School District, and Fire Department
- Finalize crime analysis job and realign department resources to facilitate intelligence led policing
- Submit at least one cost savings program with the 2010 budget

## STATEMENT OF FUTURE CONSIDERATIONS

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With the city positioning itself for significant growth over the next five years, we will need to look at what services are the most important to provide through public funding and what services can be outsourced. We will also need to study alternative delivery systems to keep costs down. Community Oriented Policing Problem Solving will play a significant role to keep the quality of life as it exists now.

Decentralized decision making within the police department and allowing for employee involvement will be important to support the effort. In addition we need to start the process of evaluating the type and number of resources that are needed for the future i.e., police officers, community service officers, support personnel and technology.

As this region continues to grow and develop, a change in the demographics will occur. With that change we must be mindful that there will be a tendency to experience some group violence that stems from the inequities of class, race and ethnicity. Every police department is concerned about violence. Planning, preparation and partnerships will be critical to prevent, mitigate, and recover from any critical incident.

Technology has raised the potential destructiveness of criminal actions. Terrorism and organized crime are much more sophisticated than ever before. We will need to continue to build "capacity" and "operational readiness" to be effective against any potential threat. One thing is clear, to be effective there must be an organizational strategy that encompasses the following three areas of development: strategic, tactical and personnel. The department's strategic plan addresses each of these areas. We will also be aggressive in developing dispersed leadership and shared responsibility within the organization and community while at the same time preparing individuals, teams and the organization for future service to the citizens of Port Washington.

In our pursuit of excellence, we will become a Wisconsin Law Enforcement Accredited Agency in 2010.